



## **Catalog Addendum**

**Effective May 16, 2016**

## **Catalog Addendum**

### **Changes to page 5**

#### **The following is the new list of Board of Governors.**

Chairman Diony Antigua, MD, BSN, MSN/Ed, RN, FNP

Jose Anitgua, MD, BSN, MSN/Ed, RN

Nerquin Antigua, MD, MBA

Oscar Delgado, Esq. Attorney

Justin Garcia, CPA

#### **The following is a change to Campus Facilities**

Antigua College International is located in the northwest area of Miami-Dade County. The campus occupies approximately 6945 sq. ft. the facility includes classrooms, clinical lab, library, computer lab, reception area, lounge area, employee lounge, and administrative offices. There is adequate lighted parking, and the building is equipped with an elevator and wide aisles for accessibility by physically challenged persons. ACI student records are housed at the campus.

### **Change to pages 8 and 9**

#### **The following is a change to Administration, Faculty, and Staff**

##### **Administration**

Dr. Santarvis Brown, MBA, College President

Jose Antigua, MD, MSN/Ed, RN, Campus Director

Diony Antigua, MD, BSN, MSN/Ed, ARNP, RN, Nursing Program Director/Placement Director

Debora Valdes, BSN, Vice President of Education/Student Services

Taima Gonzalez, MBA, Vice President of Operations

Justin Garcia, CPA, Chief Financial Officer  
Sharon R. Argov, D. Ed, Librarian

## **Biologic Sciences**

Esther Fleites, MS/Ed, BS

- Master of Science in Education Nova Southeastern University; Bachelor of Science in Chemistry Universidad Central de las Villas

Diane Pou, MD

- Doctor of Medicine, Universidad Madre y Maestra, Santiago, Dominican Republic

## **English**

Rodolfo Serna, MS

- BA in Philosophy, Florida International University, Miami, FL; MS in TESOL, Florida International University, Miami, FL; Graduate Certificate in Educational Leadership, Florida International University, Miami, FL

## **Mathematics**

Oksana Kos, MBA

- Post-graduate MBA internship and studies Wayne State University, Detroit, MI; MS in Mathematics Lviv State University, Ukraine; BS in Mathematics Lviv State University, Ukraine

## **Nursing**

Diony Antigua, MD, BSN, MSN/Ed, ARNP/FNP, RN

- Doctor of Medicine, CETEC University, Dominican Republic; Master of Science in Nursing/FNP, Universidad del Turabo, Miramar, Florida; MSN/ED Major in Nursing and Education, University of Phoenix, Miami, Florida; AS Degree in Nursing, University of Sacred Heart, Puerto Rico

Jose Antigua, MD, BSN, MSN/Ed, RN

- Doctor of Medicine, UTESA University, Dominican Republic; Master of Science in Nursing/FNP, Universidad del Turabo, Miramar, Florida; MSN/ED, Major in Nursing and Education University of Phoenix, Miami, FL; AS Degree in Nursing, University of the Sacred Heart, Puerto Rico

Ana Duenas, MD, ARNP/FNP, BSN, RN

- Doctor of Medicine, Higher Institute of Medical Sciences of Villa Clara, Villa Clara, Cuba; Master of Science in Nursing, Universidad del Turabo, Miramar, Florida; Bachelor of Science in Nursing, Florida International University Miami, Florida

Mario Perez, MD, ARNP/FNP, MSN, RN

- Doctor of Medicine, Superior Institute of Medical Sciences, Havana, Cuba, Master of Science in Nursing,

Universidad del Turabo, Gurabo, Puerto Rico, Bachelor of Science in Nursing, Universidad del Sagrado Corazon, Santurce, Puerto Rico

John Bermudez, MD, BSN, RN, LPN

- Doctor of Medicine, Universidad La Libre, Barranquilla, Colombia, Bachelor of Science in Nursing, Antigua College International, Miami, FL

Doris Teran, BSN, RN

- Bachelor of Science in Nursing, Miami Dade College Miami, FL

Nany Pena, BSN, RN

- Doctor of Medicine, Institute of Medical Sciences, Santa Clara, Cuba, BSN, Central Ashdod University, Chicago, Illinois

Yesenia Osle, ADN, RN

- BS Degree, Florida International University, Miami, FL; AS Degree in Nursing, Miami Dade College Miami, FL

Ludivina Vigil, ARNP, RN

- Advanced Nurse Practitioner Degree, Florida International University, Miami, FL; MS in Nursing Degree Florida International University, Miami, FL; BS in Nursing Degree, Florida International University, Miami, FL

## **Changes to page 10**

### **The following is a change to Admission Requirements.**

Programs are open to individuals who have the sincere desire for an education and career development. Antigua College International encourages applicants from all cultural, racial, religious and ethnic groups and does not deny admission or discriminate against students enrolled at the College on the basis of race, age, creed, gender, sexual orientation, ethnicity, disability or national origin to the extent of the law.

Applicants desiring to enroll at Antigua College International must fulfill the following requirements

1. Submit proof of high school graduation or GED
2. Visit the campus for an admission interview
3. Submit a copy of photo identification card (ID)
4. Submit a copy of social security card
5. Pay for the registration fee
6. Complete all appropriate documents (i.e., admission application, enrollment agreement, etc.)

### **The following is a change to Additional Admission Requirements.**

1. Pass HESI entrance exam with a score of 75% or higher; or have transferrable college credits. The HESI entrance exam may be taken after completion of the general education courses.

**Change to page 12**

**The following is an addition to the Late Payment Policy.**

If a student fails to make any part of an installment payment, which remains in default for more than 5 days, the student will pay a late charge in the amount of \$15.00, or 10% of the installment payment, whichever is lesser.

In addition, any student who is sixty days past due on their monthly payment will be automatically withdrawn for non-payment.

**Changes to page 13**

**The following is a change to the Non-Tuition Fees**

<b>Non-Tuition Fees</b>			
Entrance Exams	\$100	ID (replacement)	\$10
Exit Diagnostic Exam	\$150	Late Payment	\$15
Exit Exam	\$150	NSF / UCF (returned check)	\$25
Graduation Fees	\$200	Program Change Fee	\$50
Registration Fee	\$100	Duplicate Transcript	\$20
Clinical Site Absence Fee	\$150	Uniform (additional)	\$60
Duplicate Diploma / Degree	\$100	Textbook Rental	\$20
Practical Nurse Book/Workbook	\$250	Textbook Late Fee per week	\$5

**The following is a change to Records and Transcripts**

A permanent educational record consisting of all admission, academic and financial records is retained for each student. Students can request both Official and Unofficial Transcripts by filling out a request form. The request form is available in the reception lobby. There is no fee for Unofficial Transcripts. One Official Transcript will be provided to the student upon graduation as long as all financial obligations have been met. Student's needing more than one Official transcript will be charged a fee of \$20 per additional Transcript.

**Change to page 14**

**The following is a change to Student Identification Cards.**

Students, faculty and staff are issued a picture identification card. In the event that a student is expelled or suspended from ACI, the student must immediately surrender his/her ACI identification card to the Campus Director. Students will be charged \$10.00 for each replacement card.

### **Changes to page 15**

#### **The following is a change to Externship Performance Standards.**

A faculty member will evaluate the student during the externship. The student is responsible for submitting their clinical hours log. These submissions are required for graduation. Externships are graded on a Pass (A) or Fail (F) basis. If a student fails to progress in the externship, the student may be subject to an extension of the program or termination from the school.

### **Changes to page 16**

#### **The following is an addition to page 16.**

#### **End of Course Exam Policy**

The End of Course Exams are as follows:

- Fundamentals of Nursing II
- Pharmacology II
- Adult Health Assessment
- Medical Surgical Nursing III
- Maternity and Newborn Nursing
- Pediatric Nursing
- Psychiatric Nursing

The exams will be scheduled immediately at the end of each of the courses above. The exam is worth 20% of your total grade for that particular class. The scoring for the exams is as follows:

Score of equal to or greater than 900 =	100% or 20 points
Score of equal to or greater than 850 but less than 900 =	50% or 10 points
Score of less than 850 =	0% or 0 points*

\*First time test takers will be given 25% or 5 points for a score of equal to or greater than 800.

#### **Exit Exam Policy**

Upon completion of all course and clinical requirements students will have a period of no longer than 60 days to complete the Exit Diagnostic Exam. If the student fails to complete the exam in this time frame, the student will be automatically withdrawn from Antigua College International.

The passing score for the exam is 900. Any student who does not reach this score will be required to complete 80 content review hours and 80 strategies review hours in which must be completed within 60 days; upon completion the student will have a second (2nd) opportunity to re-take the exam.

If the student fails the second attempt, the student will be required to complete 80 content review hours and 80 strategies review hours in which must be completed within 60 days; upon completion the student will have a third (3rd) opportunity to re-take the exam. After the third (3rd) failed attempt the student will be required to withdraw from the program or will be given the option of transferring to the Practical Nurse Program.

Furthermore, after taking the Diagnostic Exam students will have a maximum period of 60 days to present for the Computer Adaptive Test (CAT) exam. If more than 60 days has passed the student will be re-evaluated for CAT exam readiness with a new diagnostic exam.

### **Change to page 17**

#### **The following is a change to Absences and Tardiness.**

If for any reason a student is unable to attend class or clinical practice, a call must be made to the College at least one hour before class or to the clinical instructor one hour before clinical rotation to inform the instructor of the nature of and/or reason for the absence. Each student must make these phone calls for him/herself. Phone calls of this nature cannot be made on behalf of the student by a third-party. All students should be made aware of their attendance records in a timely manner. Excessive absenteeism is not permitted, as the Florida Board of Nursing requires a specific number of hours for completion of a Program.

Students who have more than 10% of unexcused absences will be required to repeat the course and will be placed on probation. A written advisement will be prepared stating the terms of the probation before the student may return to class. Excessive absences in a subsequent course will result in withdrawal from the nursing program, depending on the student's circumstances. Violation of the probation will result in withdrawal from the program. Tardiness and partial days of absence will be converted when applicable to full days of absences as the time accumulates. If a student is absent for an exam, s/he will be permitted to make up the exam the first day back after the absence unless otherwise arranged with the faculty. Any student making-up an exam after an unexcused absence will receive a maximum grade of 75%

The course schedule and clinical assignments are subject to change at any time during the program. The staff will make every effort to notify students of any changes in a timely manner; however, flexibility is necessary in terms of class and clinical schedules. Children are not allowed on site during class or clinical assignments.

### **Change to page 18**

#### **The following is a change to the Leave of Absence Policy.**

##### **Leave of Absence Policy**

A leave of absence may be granted in the case of a medical or personal emergency and must be approved by the

Dean. Before requesting a leave of absence, students must make an appointment with the Program Director for advisement. A leave of absence must not exceed 180 days within a 12-month period. If the student does not return on the date designated following a leave of absence, the student will be automatically withdrawn and the published refund policy will be adhered to. Please refer to page 12 of this catalog. When students are on a leave of absence status, they are required to continue making their scheduled monthly payments

**Change to page 35**

**The following is an addition to Career Education Diploma Programs.**

English for Speakers of Other Languages (ESOL)

**Change to page 38**

**The following is an addition to page 38.**

# ESOL

## PROGRAM DETAILS

**English for Speakers of Other Languages (ESOL), Diploma Program**

### Program Description

The ESOL program covers topics in English to include, but not limited to, grammatical structures, listening dictation activities, vocabulary development, reading enhanced through the whole language approach, speaking activities through an English Only approach with the only exception being that of the use of the native language for community enrichment purposes which are non-instructional language learning moments.

### Program Objectives

This program is designed to help students acquire reading and conversational abilities as well as the basic functional skills in English. The program provides training in listening, speaking, reading, and writing.

Tuition and Fees	Tuition	Registration	Books	Total
NA	\$1,480	\$100	\$120	\$1,700



## **GRADUATION REQUIREMENTS (A MINIMUM OF 18 CREDIT HOURS)**

### **REQUIRED COURSES**

ESOL 001	English for Speakers of Other Languages (ESOL) Level I	4.5
ESOL 002	English for Speakers of Other Languages (ESOL) Level II	4.5
ESOL 003	English for Speakers of Other Languages (ESOL) Level III	4.5
ESOL 004	English for Speakers of Other Languages (ESOL) Level IV	4.5
<b>Total</b>		<b>18</b>

## **ENGLISH FOR SPEAKERS OF OTHER LANGUAGES PROGRAM ADMISSION AND ACADEMIC REQUIREMENTS**

### **I. Entrance Requirements:**

1. Applicants must be at the compulsory age of attendance.
2. Students who are at least 17 and 9 months years of age, may enroll in any program however, a parent or legal guardian must also sign the Enrollment Agreement.
3. Submit a copy of photo identification card (ID)
4. Submit a copy of social security card
5. Pay for the registration fee
6. Complete all appropriate documents (i.e., admission application, enrollment agreement, etc.)

### **II. Scholastic standards to be met by the students in the English for Speakers of Other Languages.**

Students are required to meet the following standards in every course:

- Successfully meet all course objectives.
- Complete the theory portion of the course with a grade of 75% or better (C).
- Complete all exams and final exam in the theory portion of the course with 75% and above.
- Complete all required assignments.
- Complete all skills test with a satisfactory evaluation.
- Pass all evaluations.
- Meets attendance standards of the Program.

### **III. Requirements for Graduation**

The student must comply with the following requirements in order to receive a diploma.

1. Meet all financial obligations incurred with the institution.
2. Complete the total number of hours including externship required by the student's program and have an overall GPA of 2.0 or greater for all courses.
3. Not have any pending exams or work due.

#### **IV. Program Completion**

After completion of the program, the students will be awarded a Certificate of Completion.

#### **Change to page 39**

**The following is an addition to Course Codes.**

**ESOL**            English for Speakers of Other Languages

#### **Change to pages 47 and 48**

**The following is an addition to Course Descriptions.**

#### **ESOL**

**ESOL 001    ENGLISH FOR SPEAKERS OF OTHER LANGUAGES LEVEL I (4.5 Credits)**

ESOL Level I covers topics in English to include, but not limited to, grammatical structures, listening dictation activities, vocabulary development, reading enhanced through the whole language approach, speaking activities through an English only approach with the only exception being that of the use of the native language for community enrichment purposes which are non-instructional language learning moments. The course infuses reading, writing, listening, and speaking activities.

**ESOL 002    ENGLISH FOR SPEAKERS OF OTHER LANGUAGES LEVEL II (4.5 Credits)**

ESOL Level II is a continuation of Level I and covers topics in English to include, but not limited to, grammatical structures, listening dictation activities, vocabulary development, reading enhanced through the whole language approach, speaking activities through an English only approach with the only exception being that of the use of the native language for community enrichment purposes which are non-instructional language learning moments. The course infuses reading, writing, listening, and speaking activities.

**ESOL 003    ENGLISH FOR SPEAKERS OF OTHER LANGUAGES LEVEL III (4.5 Credits)**

ESOL Level III is a continuation of Level II and covers topics in English to include, but not limited to, grammatical structures, listening dictation activities, vocabulary development, reading enhanced through the whole language approach, speaking activities through an English only approach with the only exception being that of the use of the native language for community enrichment purposes which are non-instructional language learning moments. The course infuses reading, writing, listening, and speaking activities.

ESOL 004 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES LEVEL IV (4.5 Credits)

ESOL Level IV is a continuation of Level IV and covers topics in English to include, but not limited to, grammatical structures, listening dictation activities, vocabulary development, reading enhanced through the whole language approach, speaking activities through an English only approach with the only exception being that of the use of the native language for community enrichment purposes which are non-instructional language learning moments. The course infuses reading, writing, listening, and speaking activities.