



2026-2027 CATALOG

VOLUME XI

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Notice:

The information contained in this catalog is accurate as of the date of publication.

Antigua College International reserves the right to revise programs, course content, tuition and fees, academic requirements, course schedules, and the academic calendar, or to implement other institutional changes as deemed necessary or appropriate. Notification of such changes will be provided whenever possible.

Students who are already enrolled at the time of a tuition increase will not be impacted.

Any updates to institutional policies or procedures will be formally communicated to all students.

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WELCOME TO THE ANTIGUA FAMILY

Antigua College International (ACI) was founded on the belief that education has the power to transform lives, strengthen communities, and create opportunities for future generations. The College was established with a clear vision: to provide students pursuing careers in healthcare with an educational experience that combines academic excellence, professional preparation, and genuine human connection.

The name Antigua carries special meaning. It reflects the family name of the founders and represents a lasting commitment to integrity, service, excellence, and accountability. By placing that name on the institution, the founders affirmed a responsibility to provide every student with an education worthy of the values the name represents.

The inspiration for ACI came from years of experience in healthcare education and the recognition that many students often felt overlooked in traditional academic environments. While quality instruction was available, the personal attention, mentorship, encouragement, and support students needed to succeed were too often missing.

ACI was created to change that experience.

From the beginning, the College embraced a student-centered philosophy built on the principle that academic success and human connection must go hand in hand. At ACI, students are not viewed as numbers, but as individuals with unique goals, challenges, and potential. Every academic program, policy, and student service is guided by a simple belief: students come first.

As a healthcare institution, Antigua College International understands the responsibility of preparing future professionals who will care for patients, families, and communities. For that reason, ACI combines rigorous academic instruction with clinical experiences, simulation-based learning, ethical decision-making, critical thinking, professionalism, and compassionate care.

Today, Antigua College International continues to grow while remaining faithful to the values that inspired its creation. The College is committed to preparing graduates who are clinically competent, ethically grounded, culturally responsive, and dedicated to lifelong learning.

At Antigua College International, education is more than earning a degree. It is about transforming lives, building careers, strengthening families, and preparing healthcare professionals who will make a meaningful difference in the communities they serve.

Welcome to ACI, welcome to your future!

- The Antigua Family

About Antigua College International

Our History

Antigua College International was founded in 2012 and began operations in 2013. ACI offers Nursing career programs. The corporation Antigua College International, Inc. was formed under the laws of the State of Florida.

Ownership

Antigua College International, Inc. in South Florida is a privately owned institution established by the Antigua family.

Campus Facilities

Antigua College International is located just west of FL-826 in Miami Lakes, Florida, and is easily accessible from several major roadways. The campus occupies over 13,700 square feet of instructional and administrative space within a professional commerce park.

The facility includes a reception area, nine classrooms, a nursing clinical simulation lab, a computer lab, a science lab, a Learning Resource Center, and separate lounge areas for students and staff. The campus also houses all core administrative offices.

The campus is designed to be inclusive and accessible to all students, featuring appropriate lighting throughout the building and surrounding areas to support comfort and safety. It also includes an elevator and wide corridors to ensure ease of navigation for all members of the campus community. The College continuously evaluates and upgrades its facilities to support student learning and regulatory compliance.

Student records are securely maintained on campus and/or on a protected digital server in accordance with applicable federal and state laws, including FERPA.

Vision

Our commitment is to graduate prepared professionals who will provide leadership excellence in the communities they serve.

Mission

The mission of Antigua College International is to provide excellent educational opportunities through innovation, enhanced knowledge, and first-class service. We are committed to graduating students who are successfully prepared to meet the challenges of their chosen career and future.

Goals

- To develop and deliver degree programs that meet the demands of the job market.
- Provide academic experience that enhances the student's general education foundation and builds the skills necessary for a lifetime of learning.
- Promote student, faculty, and administration commitments to personal and professional development, academic excellence, and civic responsibilities.
- Encourage a culture that empowers individuals, while instilling values and respect for others.
- Promote civility, responsibility, integrity, accountability, continuous improvement, and teamwork.

Core Values

Accountability

We take ownership of our actions, decisions, and outcomes, upholding integrity and responsibility in all we do.

Nurture

We foster personal, academic, and professional growth through compassion, encouragement, and support.

Trust

We build honest and transparent relationships, grounded in mutual respect and reliability.

Innovation

We embrace creativity and continuous improvement to find new and effective ways to educate and lead.

Growth

We are committed to lifelong learning and development, empowering individuals to reach their full potential.

Unity

We work together as one community, valuing diversity and promoting collaboration and inclusion.

Aspiration

We inspire ambition and purpose, encouraging our students and staff to dream big and pursue excellence.

STATEMENT OF OWNERSHIP

Antigua College International, Inc. is a corporation formed
under the laws of the State of Florida

GOVERNING BODY

The Board of Directors is the governing board for
Antigua College International

Address

Antigua College International
14505 Commerce Way, Ste. 522
Miami Lakes, FL 33016

(305) ANTIGUA (268-4482), or (786) 391-1167
education@antigua.edu

BOARD OF DIRECTORS

Chair, Diony R. Antigua, MD, MSN/Ed, MSN/FNP, RN
Vice Chair, Jose M. Antigua, MD, MSN/Ed, MSN/FNP, RN

Licenses, Accreditations, and Approvals

Antigua College International is Licensed by the Florida Commission for Independent Education (CIE) under Licensure by Means of Accreditation (LMA), License No. 4930.

Additional information may be obtained by contact:

Florida Department of Education
Commission for Independent Education
325 West Gaines Street, Suite 1414
Tallahassee, Florida 32399
(850) 245-3200
www.fldoe.org/cie

Antigua College International has been approved by the Florida Board of Nursing since 2013 to offer the following programs:

Associate of Science in Nursing: License # NPRN707069, NCLEX code 70-7069

Bachelor of Science in Nursing: License # NPRN705023, NCLEX code 70-5023

The Board of Nursing can be reached as listed below:

Florida Board of Nursing
4052 Bald Cypress Way, Bin #C-02,
Tallahassee, Fl. 32399-3252
(850) 245-4125
www.floridasnursing.gov

Antigua College International is institutionally accredited by the Accreditation Bureau of Health Education Schools (ABHES), ID# I-409, as of August 2018.

The U.S. Secretary of Education has nationally recognized ABHES as a private, non-profit, independent accrediting agency since 1969. ABHES can be reached as listed below:

Accreditation Bureau of Health Education Schools (ABHES)
6116 Executive Blvd., Suite 730
North Bethesda, MD 20852
Phone (301) 291-7550
www.abhes.org

Antigua College International's Associate Degree in Nursing Program, and Bachelor's Degree in Nursing Program hold initial accreditation from the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA).

The National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA) can be reached:

NLN CNEA
2600 Virginia Avenue NW
Washington, DC 20037
Phone (202) 909-2487

www.nln.org

Antigua College International participates in the State Authorization Reciprocity Agreements, allowing it to offer distance education in participating states.

For more information on this initiative, contact:

National Council for State Authorization Reciprocity Agreements (NC-SARA).
3005 Center Green Drive, Suite 130,
Boulder, Colorado. 80301
(720) 680-1600

www.nc-sara.org

Equal Opportunity and Non-Discrimination Policy

Antigua College International is committed to providing an educational and working environment that promotes equal opportunity, diversity, inclusion, and mutual respect. The College welcomes individuals from diverse backgrounds and values the unique perspectives and experiences that each member of the community contributes to the learning environment.

The College does not discriminate on the basis of race, color, national origin, ethnicity, religion, age, sex, gender, sexual orientation, disability, veteran status, marital status, socioeconomic background, political affiliation, or any other characteristic protected by applicable federal, state, or local law in the administration of its educational programs, admissions policies, financial aid, employment practices, career services, or any other institution-sponsored activities.

Antigua College International is committed to fostering an inclusive environment where all students, faculty, staff, and visitors are treated with dignity, fairness, and respect. The College promotes equitable access to educational opportunities and institutional resources and strives to remove barriers to participation whenever reasonably possible.

All members of the Antigua College International community share the responsibility for maintaining a learning environment that is welcoming, respectful, professional, and free from discrimination, harassment, intimidation, and retaliation. The College prohibits retaliation against any individual who reports discrimination or participates in an investigation.

Campus Information

Antigua College International (ACI) provides students with a safe, accessible, and supportive learning environment. The following information outlines general campus operations, services, and policies intended to support students throughout their educational experience.

Hours of Operation

Classes*

Monday through Friday

- 9:00 AM – 2:00 PM (Morning Session)
- 5:30 PM – 11:00 PM (Evening Session)

Administrative Office Hours*

Monday through Friday

- 9:00 AM – 9:00 PM

Library & Resource Center Hours of Operation*

Monday - Friday

- 9:00 AM – 10:00 PM

Closed Saturday and Sunday

** Hours may vary and are subject to change due to holidays, institutional events, or operational needs.*

Instructional Delivery Method

Courses offered by Antigua College International may be delivered in residential, online, or blended formats, as approved by the institution and applicable regulatory agencies. Clinical and other supervised experiential learning components are conducted at approved affiliated facilities, as required by the curriculum.

Language of Instruction

All courses, textbooks, exams, and other written materials are presented in English.

Students are required to communicate in English while participating in instructional activities to promote academic success and professional readiness.

Parking

There is ample parking available for students, faculty, staff, and visitors. Antigua College International is not responsible for any loss, theft, or damage to vehicles parked on campus or at affiliated clinical facilities.

Transportation

ACI does not provide transportation for students but is conveniently located near Metrobus routes.

Students are responsible for arranging their own transportation to and from the campus and all assigned clinical sites.

Housing

ACI does not have residence halls. Assistance with local housing information can be provided upon request.

Health Insurance

Antigua College International does not provide individual health insurance coverage for students. Students are responsible for obtaining and maintaining their own personal health insurance, if desired. The College maintains institutional accident insurance to provide limited coverage for eligible school-related injuries or accidents that occur while participating in authorized educational activities and are not otherwise covered by the student's personal insurance.

This coverage is subject to the terms, conditions, limitations, and exclusions of the applicable insurance policy. *Students enrolled in programs requiring clinical education are responsible for complying with all clinical insurance requirements as outlined in the Clinical Requirements section of this Catalog.*

Personal Property

Students are responsible for safeguarding their personal property at all times while on campus or participating in college-sponsored activities, including clinical experiences. Antigua College International is not responsible for the loss, theft, damage, or destruction of personal property belonging to students, faculty, staff, visitors, or guests. Students are encouraged to avoid bringing valuables to campus and should never leave personal belongings unattended. The College assumes no liability for personal property left in classrooms, laboratories, clinical facilities, common areas, parking areas, or other College premises.

Lost and Found

Antigua College International maintains a Lost and Found service for items found on campus. Students, faculty, staff, and visitors who locate lost property are encouraged to turn the item in to the designated administrative office as soon as possible. Individuals seeking to recover lost property should contact the administrative office and provide sufficient information to identify the item.

The College will make reasonable efforts to return lost property to its rightful owner.

Items not claimed within thirty (30) calendar days may be discarded, donated, or otherwise disposed of at the College's discretion.

Admissions Policies

Antigua College International welcomes individuals who demonstrate a sincere commitment to education and professional growth. The College does not discriminate on the basis of race, color, national origin, age, sex, gender identity, disability, religion, or any other protected status under applicable federal or state law. Admission is open to applicants from all backgrounds who meet the eligibility requirements outlined in this Catalog.

Prospective students must schedule an appointment with an Admissions Representative. During the visit, applicants will receive a guided campus tour and detailed information regarding the College's academic programs, student services, financial aid opportunities (if applicable), and admission requirements. Those who decide to enroll will complete the Enrollment Agreement and fulfill all enrollment requirements with the appropriate institutional departments.

All newly admitted students are required to participate in a comprehensive orientation designed to familiarize them with the College's policies, academic expectations, available resources, and student support services. This orientation is intended to facilitate a successful transition into the educational environment and promote student success.

Antigua College International recognizes the diverse needs of its student population, including individuals balancing employment, family, and other personal responsibilities. While the College makes reasonable efforts to support students throughout their educational journey, all students are responsible for meeting the academic, laboratory, simulation, clinical, attendance, and graduation requirements established for their program of study. Because clinical education is coordinated with affiliated healthcare facilities, clinical schedules, locations, and assignments may vary throughout the program to ensure students receive appropriate and diverse learning experiences. Students are expected to maintain flexibility and actively participate in all educational activities required for successful program completion.

Admission Requirements

All applicants seeking to enroll at Antigua College International must fulfill the following requirements:

1. Submit a completed admission application.
2. Complete all admission documents (enrollment agreement, emergency contact, background disclosures, release forms, application for financial aid, etc.)
3. Submit valid proof of high school graduation or GED.
4. Applicants who have graduated or partially completed a program from an institution of higher learning (college or university) outside of the United States and its territories may need to provide an original copy of a qualitative and quantitative equivalency of the foreign degree, education program(s), and/or specific courses. The applicant must use a verifiable

credential evaluation agency that has published standards for membership or affiliations to U.S.-based international higher education associations and are frequently linked to and used by federal agencies, state agencies, educational institutions, and employers (e.g., NACES and AICE). *The student must provide all academic documents translated by the same verifiable credential evaluation agency.*

5. Applicants who have graduated from a high school outside of the United States and its territories, with no evidence of higher education, will need to provide an original copy of an equivalency evaluation of the foreign high school graduation from a verifiable credential evaluation agency (e.g., MDCPS, NACES, AICE). *The student must provide all academic documents translated by the same verifiable credential evaluation agency.*
6. Present a copy of their photo identification card (e.g., driver's license, passport, alien registration card).
7. Present their social security card.
8. Provide documentation of U.S. citizenship or eligible non-citizen status.
9. Pay the registration and technology fees as outlined in the catalog.

Furthermore, a prospective candidate who:

- A. Has a **high school diploma and has no completed college credits** in an accredited higher education institution, seeking a diploma or degree awarding program.

Entrance requirements:

- a. Interview with the Program Director or designated representative.
- b. Applicants must submit their high school diploma/proof of graduation or GED. Applicants who have graduated from a high school outside of the United States and its territories will need to provide an original copy of their diploma/proof of graduation, an official translation, and evaluation of the foreign high school graduation from a verifiable credential evaluation agency (e.g., MDCPS, NACES, AICE). *The student must provide all academic documents translated by the same verifiable credential evaluation agency.*

- B. Has **fully earned a degree** (e.g., AS, AA, BS, Masters, Doctorate) in the United States, seeking a diploma or degree awarding program.

Entrance requirements:

- a. Interview with the Program Director or designated representative.
- b. Submit their official transcripts to demonstrate the degree conferred.

- C. Has earned **any degree in a foreign country** as confirmed by a reputable credential evaluation organization, seeking a diploma or degree awarding program.

Entrance requirements:

- a. Interview with the Program Director or designated representative.
- b. Submit their high school diploma/ proof of graduation. Applicants who have graduated

from a high school outside of the United States and its territories will need to provide an original copy of their diploma/proof of graduation, an official translation, and evaluation of the foreign high school graduation/proof of graduation from a verifiable credential evaluation agency (e.g., MDCPS, NACES, AICE). *The student must provide all academic documents translated by the same verifiable credential evaluation agency.* Applicants waive the need to submit their high school diploma if they meet one of the following recognized equivalents of a high school diploma:

- i. (1) submit a United States GED Certificate.
 - ii. (2) has been conferred the equivalent of an associate degree or higher,
 - iii. (3) has completed the equivalent of at least 60 semester or trimester credit hours or 72 quarter credit hours that is acceptable for full credit towards a bachelor's degree.
 - iv. (4) demonstrates enrollment in a bachelor's degree program where the equivalent of at least 60 semester or trimester credit hours or 72 quarter credit hours have been completed, including credit hours transferred into the bachelor's degree program.
- c. Please note that applicants who have graduated from an institution of higher learning (college or university) outside of the United States and its territories will need to provide an original copy of a qualitative and quantitative equivalency of the foreign degree, education program(s), and specific courses. The applicant must use a verifiable credential evaluation agency that has published standards for membership or affiliations to U.S.-based international higher education associations and are frequently linked to and used by federal agencies, state agencies, educational institutions, and employers (e.g., NACES and AICE). *The student must provide all academic documents translated by the same verifiable credential evaluation agency.*

- D. Has earned **a Foreign Physician degree in a foreign country** as confirmed by a reputable credential evaluation organization, seeking a diploma or degree awarding program.

Entrance requirements:

- a. Interview with the Program Director or designated representative.
- b. Please note that applicants who have graduated from an institution of higher learning (college or university) outside of the United States and its territories will need to provide an original copy of equivalency of the degree as determined by a credential evaluation agency. The applicant must use a verifiable credential evaluation agency that has published standards for membership or affiliations to U.S.-based international higher education associations and are frequently linked to and used by federal agencies, state agencies, educational institutions, and employers (e.g., NACES and AICE).

- E. Has **transfer credits for some or all general education courses** from another higher education institution within the US, seeking a diploma or degree awarding program.

Entrance requirements:

- a. Interview with the Program Director or designated representative.

- b. Refer to the Transfer of Credits section of the catalog for the procedure regarding existing credits.
- c. Applicants must submit their high school diploma/proof of graduation. Applicants who have graduated from a high school outside of the United States and its territories will need to provide an original copy of their diploma/proof of graduation, an official translation, and evaluation of the foreign high school graduation from a verifiable credential evaluation agency (e.g., MDCPS, NACES, AICE). The student must provide all academic documents translated by the same verifiable credential evaluation agency. Applicants waive the need to submit their high school diploma if they meet one of the following recognized equivalents of a high school diploma:
 - i. (1) submit a United States GED Certificate.
 - ii. (2) has been conferred the equivalent of an associate degree or higher,
 - iii. (3) has completed at least 60 semester or trimester credit hours or 72 quarter credit hours that is acceptable for full credit towards a bachelor's degree.
 - iv. (4) demonstrates enrollment in a bachelor's degree program where at least 60 semester or trimester credit hours or 72 quarter credit hours have been completed, including credit hours transferred into the bachelor's degree program.

F. Has **completed some college credits in a foreign country** as confirmed by a reputable credential evaluation organization, but has not earned a degree, seeking a diploma or degree awarding program.

Entrance requirements:

- a. Interview with the Program Director or designated representative.
- b. Submit their high school diploma/proof of graduation. Applicants who have graduated from a high school outside of the United States and its territories will need to provide an original copy of their diploma/proof of graduation, an official translation, and evaluation of the foreign high school graduation from a verifiable credential evaluation agency (e.g., MDCPS, NACES, AICE). The student must provide all academic documents translated by the same verifiable credential evaluation agency. Applicants waive the need to submit their high school diploma if they meet one of the following recognized equivalents of a high school diploma:
 - i. (1) submit a United States GED Certificate.
 - ii. (2) has been conferred the equivalent of an associate degree or higher,
 - iii. (3) has completed the equivalent of at least 60 semester or trimester credit hours or 72 quarter credit hours that is acceptable for full credit towards a bachelor's degree.
 - iv. (4) demonstrates enrollment in a bachelor's degree program where the equivalent of at least 60 semester or trimester credit hours or 72 quarter credit hours have been completed, including credit hours transferred into the bachelor's degree program.
- c. Please note that applicants who have graduated from an institution of higher learning

(college or university) outside of the United States and its territories will need to provide an original copy of a qualitative and quantitative equivalency of the foreign degree, education program(s), and specific courses. The applicant must use a verifiable credential evaluation agency that has published standards for membership or affiliations to U.S.-based international higher education associations and are frequently linked to and used by federal agencies, state agencies, educational institutions, and employers (e.g., NACES and AICE). The student must provide all academic documents translated by the same verifiable credential evaluation agency.

G. Has an **LPN License completed in ACI**: seeking a degree awarding program:

Entrance requirements:

- a. Interview with the Program Director or designated representative.

H. Has an **LPN license**, seeking a degree-awarding program.

Entrance requirements:

- a. Interview with the Program Director or designated representative.
- b. Applicants must submit their high school diploma/proof of graduation. Applicants who have graduated from a high school outside of the United States and its territories will need to provide an original copy of their diploma/proof of graduation, an official translation, and evaluation of the foreign high school graduation from a verifiable credential evaluation agency (e.g., MDCPS, NACES, AICE). *The student must provide all academic documents translated by the same verifiable credential evaluation agency.* Applicants waive the need to submit their high school diploma if they meet one of the following recognized equivalents of a high school diploma:
 - i. (1) submit a United States GED Certificate.
 - ii. (2) has been conferred the equivalent of an associate degree or higher,
 - iii. (3) has completed the equivalent of at least 60 semester or trimester credit hours or 72 quarter credit hours that is acceptable for full credit towards a bachelor's degree.
 - iv. (4) demonstrates enrollment in a bachelor's degree program where the equivalent of at least 60 semester or trimester credit hours or 72 quarter credit hours have been completed, including credit hours transferred into the bachelor's degree program.
- c. Applicants must submit their diploma and/or official transcripts to demonstrate completion of the Practical Nursing program from an acceptable institution.
- d. Applicants must submit an active LPN license.

All candidates are required to participate in an interview with the administrative team at Antigua College International. The institution reserves the right to evaluate all submitted documentation, along with the results of the interview, to determine final eligibility for admission into the selected program.

Additional Admission Requirements

A. Applicants seeking to enroll in degree-awarding programs must fulfill the following requirements:

1. Students seeking to transfer credits into ACI must submit an official transcript from the originating institution. Students who transfer credits from other institutions may experience a delay in course registration based on availability and program sequencing.
2. Licensed Practical Nurses (LPNs) must submit proof of completion of a Practical Nursing program approved by a State Board of Nursing, along with a valid and active LPN license. Upon verification, 14 transfer credits may be awarded toward the ASN or BSN program.
3. Foreign Medical Doctors must submit official documentation demonstrating the equivalency of their foreign medical degree to a U.S. Doctor of Medicine (MD). Upon verification through a recognized credential evaluation agency, 24 transfer credits may be awarded to the ASN program or 38 credits toward the BSN program.

B. Applicants seeking admission to the RN to BSN program based on a valid nursing license may be awarded 77 transfer credits, provided that the ASN degree was obtained from an institution approved by a State Board of Nursing. *Graduates of the ACI ASN program will have their transcripts provided directly by the institution.* Applicants must fulfill the following requirements:

1. Submit official transcripts reflecting an awarded credential. The transcript must indicate the credential that was granted.
2. Submit a copy of a current and active Registered Nurse (RN) license. The license must be in good standing.

Criminal Background and Licensure Eligibility

As part of the admission process, applicants are required to disclose any criminal history. Applicants with a criminal history, including felony convictions, may be eligible for admission to Antigua College International. However, admission to the College does not guarantee eligibility for professional licensure, certification, clinical placement, or employment upon graduation.

Applicants with a criminal record are strongly encouraged to contact the appropriate state licensing board or certifying agency before enrolling to determine their potential eligibility for professional licensure or certification.

Applicants seeking professional licensure may be required to disclose certain criminal offenses or other legal matters during the licensure application process. The Florida Board of Nursing (FBON), or the applicable state licensing board, certifying agency, or regulatory authority, is solely responsible for determining an applicant's eligibility for licensure or certification and evaluates each application on an individual basis.

By enrolling at Antigua College International, students acknowledge and understand that the College does not determine, influence, or guarantee eligibility for professional licensure,

certification, clinical placement, or employment. Such determinations are made exclusively by the applicable licensing boards, certifying agencies, clinical affiliates, and employers in accordance with their own laws, regulations, policies, and eligibility requirements. Antigua College International assumes no responsibility or liability for decisions made by these independent entities regarding a student's or graduate's eligibility for licensure, certification, clinical placement, or employment.

Transfer of Credits

ACI makes no representation or guarantee regarding the transferability of credits to other institutions. Acceptance of transfer credits is always at the discretion of the receiving institution. Students planning to attend another institution are encouraged to review that institution's transfer credit policy prior to enrollment.

Antigua College International does not award credit or consideration for experiential learning. The College reserves the right to request additional documentation whenever necessary to evaluate transfer credit eligibility.

ACI reserves the right to determine whether credits earned at another institution may be accepted toward a student's program of study. Students seeking to transfer credits into ACI must submit an official transcript from the originating institution. Official transcripts must be sent directly from the institution to the Office of the Registrar in a sealed envelope or through an approved electronic transcript delivery service. Students may also hand-deliver official transcripts, provided they remain in the original sealed envelope.

Students seeking transfer credits will not be enrolled in class until official transcripts are received and evaluated. Transfer credits will not be accepted after the student has enrolled in class.

The institution from which the student is requesting transfer credit must be licensed, accredited, or otherwise recognized by an agency approved by the United States Department of Education or the Council for Higher Education Accreditation. The Registrar, in coordination with an Academic Administrator, will evaluate official transcripts to determine which credits, if any, will be accepted.

The burden of demonstrating course equivalency rests with the applicant. Any credits accepted will be reflected on the student's ACI transcript as "TC." All posted transfer credits applicable to the student's degree or certificate program are included in the calculation of Satisfactory Academic Progress (SAP), including pace of completion, rate of progress, and maximum time frame calculations. Transfer credits are not included in the calculation of the cumulative grade point average (CGPA).

Credits will be considered for transfer using the following criteria:

1. The Office of the Registrar at ACI receives official transcripts.
2. Courses are deemed comparable in course descriptions, content, and credits/hours by ACI.

3. A grade of C (2.0) or better must have been earned for General Education courses.
4. For transcripts reflecting a completed degree (AS, BS, MS, etc.), course equivalencies may be accepted regardless of age, except for ANP110 and ANP120. MD degree holders are exempt from applicable time restrictions.
5. General Education Science and Psychology courses must have been completed within the last five (5) years. For ANP110 and ANP120 course equivalencies, a grade of B or better is required.
 - a. Students with a grade of C in either ANP110 or ANP120 course equivalency must achieve a score of 75% or higher on the HESI Anatomy and Physiology examination to receive transfer credit.
 - b. ANP110 and ANP120 will not be transferred individually; both courses must be completed for transfer credit to be awarded.
6. General Education Non-Science courses regardless of age.
7. Credit transfer cannot exceed 70% of the program's requirement. This amounts to:
 - a. ASN program = max 56 credits
 - b. BSN program = max 84 credits
 - c. RN to BSN program = max 7 additional credits
8. The transferability of the Nursing Courses will follow the criteria of FBON.

Transfer credit determinations are subject to institutional review and approval.

Standardized Transfer Awards*

Foreign Medical Doctors: A student providing evidence of the equivalent of a US degree of Doctor of Medicine from a college or university outside the US will be awarded 24 credits toward the ASN or 38 credits toward the BSN program totals.

RN to BSN: A student applying to the BSN program with proof of an approved ASN credential (minimum 70 credits) and a valid RN license will be awarded 77 credits toward the BSN program totals.

LPN: A student applying to either ASN or BSN with proof of completion of an approved PN program and a valid PN license will be awarded 14 credits toward the program of their choice.

Reentry and Re-Admission of Former Students

This policy establishes the requirements and procedures for former students seeking to return to Antigua College International (ACI), whether the student's separation from the College was voluntary or involuntary. Former students who wish to return to ACI must begin the process by submitting a written request for Reentry or Re-Admission to education@antigua.edu.

The request will be reviewed by the Academic Administrator and the appropriate institutional departments, to determine the student's academic, financial, and administrative standing.

Following the institutional review, the Academic Administrator will meet with the former student to discuss the request, review any applicable academic requirements or conditions for returning, and determine the student's eligibility for Reentry or Re-Admission. Students will also meet with the Student Accounts Office to review any outstanding financial obligations, when applicable. The Academic Administrator has final authority over all Reentry and Re-Admission decisions.

Reentry

Former students who have been separated from the College for **180 calendar days or fewer** will be considered for **Reentry**.

Upon approval by the Academic Administrator, the former student must complete and sign a new Enrollment Agreement and will be subject to the curriculum, tuition, fees, policies, and regulations in effect at the time of Reentry. Reentry students are required to pay the applicable registration fee before enrolling in classes.

Students returning through the Reentry process may not transfer or receive credit for coursework completed at another institution after separating from Antigua College International. Reentry students will resume their program based on their academic record at ACI. Any transfer credit previously accepted by the College will remain valid provided that no significant curriculum or program changes have occurred since the students' departure.

As a condition of Reentry, the Academic Administrator may require the former student to complete additional academic activities, competency assessments, remediation, or other program-specific requirements deemed necessary to ensure academic readiness and successful continuation in the program.

Re-Admission

Former students who have been separated from the College for **more than 180 calendar days** will be considered for **Re-Admission**.

Upon approval by the Academic Administrator, the former student must complete the institutional Re-Admission process through the Admissions Office, including the execution of a new Enrollment Agreement. Re-Admitted students will be subject to the curriculum, tuition, fees, policies, and regulations in effect at the time of Re-Admission.

Re-Admitted students are required to pay the applicable registration and technology fees before enrolling in classes.

Former students who completed coursework at another institution after separating from Antigua College International may request a transfer credit evaluation. Any request for transfer credit will be evaluated in accordance with the *College's Transfer of Credit Policy*, and all applicable transfer credit evaluation fees will apply.

The Academic Administrator reserves the right to determine the student's placement within the curriculum based on the student's academic record, previously accepted transfer credits, competency assessment results (when applicable), and the curriculum in effect at the time of Re-Admission.

Former Students Seeking Re-Admission within two (2) Years:

Former students seeking **Re-Admission within two (2) years** of withdrawing from a nursing program are generally required to repeat all previously completed nursing courses, regardless of the grade earned. Students are financially responsible for all tuition, fees, and charges associated with repeated coursework.

As an exception, students may request an exemption only for nursing course sequences designated by the College as eligible for competency validation through a comprehensive End-of-Course (EOC) examination. To be eligible, the student must have successfully completed the entire nursing course sequence for which the EOC is administered. To qualify for an exemption, students must achieve a minimum score of 850 on the HESI examination or Level 3 on the ATI examination for each applicable EOC. No EOC retakes are permitted. Failure to achieve the required score will require the student to repeat the applicable nursing course sequence.

The College reserves the right to determine the standardized examination, vendor, version, administration procedures, passing standards, and eligible nursing course sequences for competency validation.

Former students who previously completed BSN Core Nursing courses at Antigua College International may have those courses evaluated on a case-by-case basis by the Academic Administrator. The evaluation will consider curriculum alignment, academic integrity, competency, and time elapsed since completion. The Academic Administrator may require repetition of any course when necessary to ensure student readiness and compliance with the current curriculum.

Former Students Seeking Re-Admission after two (2) Years:

Former students seeking **Re-Admission more than two (2) years** after withdrawing from a nursing program are required to repeat all previously completed core, specialty, and advanced nursing courses to ensure competency in current nursing practice, professional standards, and program outcomes.

Students are not eligible to request competency validation through an End-of-Course (EOC) examination or any other challenge examination for previously completed nursing courses.

Students must satisfy all institutional requirements for Re-Admission and complete the curriculum, tuition, fees, policies, and graduation requirements in effect at the time of Re-Admission.

The Academic Administrator may require additional academic activities, competency assessments, remediation, or other program-specific requirements when necessary to ensure student readiness and successful progression in the program.

Academic Policies and Procedures

The academic policies contained in this Catalog establish the standards, expectations, and procedures governing academic engagement, student progression, and successful program completion. Students are responsible for becoming familiar with these policies and complying with all institutional and program requirements. Additional policies regarding Satisfactory Academic Progress (SAP), Student Financial Policies, Student Conduct, and Student Rights are addressed in their respective sections of this Catalog.

Academic Engagement

Academic engagement is essential to student success at Antigua College International. Students are expected to actively participate in all required instructional activities, including lectures, laboratory activities, clinical experiences, simulations, discussions, examinations, assignments, and other course-related learning activities, as outlined in the course syllabus.

Laboratory and clinical components are required elements of the curriculum and must be successfully completed to satisfy course requirements. Students are expected to communicate with course faculty whenever circumstances may affect their academic engagement. While the College will make reasonable efforts to support student success, students remain responsible for completing all required coursework and meeting established academic and clinical requirements. Failure to maintain academic engagement may affect academic standing, course progression, and, when applicable, eligibility for financial aid.

Definition of Credit Hour

Antigua College International awards academic credit using the semester credit hour system.

<u>Hours of Instruction</u>	<u>Semester Credits</u>
15 Hours of Lecture	1 Credit
30 Hours of Laboratory	1 Credit
45 Hours of Externship/Clinical	1 Credit

A class hour (contact hour) consists of 50 minutes of direct or supervised instruction followed by a 10-minute break. Students are expected to devote additional time outside of scheduled class meetings for independent reading, studying, completing assignments, and other course-related learning activities. As a general guideline, students are expected to spend approximately two to four hours of independent study for every hour of classroom instruction, depending on the course content and individual learning needs.

Evaluation and Grading System

Student learning is evaluated through a variety of assessment methods, including quizzes, examinations, projects, assignments, class participation, laboratory activities, clinical performance, simulations, and other course-specific assessments, as outlined in the course syllabus provided at the beginning of each course. Final course grades are awarded upon successful

completion of all course requirements.

Letter grades are assigned corresponding grade point values for purposes of calculating the Cumulative Grade Point Average (CGPA). The CGPA is calculated by multiplying the grade point value earned for each course by the corresponding credit hours, totaling the quality points earned, and dividing that total by the total number of attempted credit hours. Students must earn a minimum cumulative grade point average (CGPA) of 2.0 to be eligible for graduation.

The grading scale below identifies the grade point values assigned to each letter grade and explains how each grade is treated for purposes of Satisfactory Academic Progress (SAP), including the calculation of the CGPA and the pace of completion.

Grading Scale and SAP Treatment

Letter Grade	Numeric Grade	Grade Points	Included in CGPA	Included in Completion Ratio (Pace)
A	90–100	4.0	Yes	Yes
B	80–89	3.0	Yes	Yes
C	75–79	2.0	Yes	Yes
F*	0–74	0.0	Yes	Yes
W	N/A	0.0	No	Yes
I**	N/A	0.0	No	No
TC	N/A	N/A	No	Yes

Important Notes

- The minimum passing grade for all courses is 75%. Grades are not rounded up.
- * When a course is repeated, only the highest grade earned is included in the calculation of the CGPA. All course attempts are included in the pace of completion and maximum time frame calculations.
- ** An Incomplete (I) grade must be resolved within five (5) weeks. If not resolved within this timeframe, the grade will automatically convert to an F, which will be included in both the CGPA and completion ratio.
- Transfer credits (TC) that apply toward the student's program are included in attempted and earned credits for pace and maximum time frame calculations but are not included in the CGPA.

Add-Drop Period and Voluntary Course Withdrawal

Antigua College International enrolls students by semester. Students who formally withdraw from a course during the Add-Drop Period may do so without academic penalty; however, any reduction in course enrollment may affect the student's ability to maintain satisfactory academic progress. Course withdrawals may also have implications for financial aid eligibility and the expected program completion timeline.

The Add-Drop Period occurs during the first week of the semester (Term A) and concludes on Thursday of that week at 6:00 PM, regardless of class meeting days. Students whose initial enrollment at ACI begins in Term B of a semester will be granted an Add-Drop Period during the first week of their first term of enrollment only. This provision does not apply to continuing students within the same semester.

During the Add-Drop Period, students may add, change, or drop classes by following established institutional procedures. All requests must be submitted in writing using the Add-Drop-Withdrawal Form, either in person or via email to the Office of the Registrar for review and approval.

Adding Courses

Students may add courses only during the Add-Drop Period. Requests to add a course must be submitted using the Add-Drop-Withdrawal Form to the Office of the Registrar by 6:00 PM on Thursday of the first week of the semester and are subject to institutional approval.

Once the Add-Drop Period has ended, no additional courses may be added for the remainder of the semester. Students are strongly encouraged to consult with the Financial Aid Office prior to adding a course, as changes to enrollment may impact financial aid eligibility.

Withdrawing from a Course

A student may voluntarily withdraw from a course after the Add-Drop Period and prior to the course midpoint by submitting a completed Add-Drop-Withdrawal Form to the Office of the Registrar, either in person or via email, by the applicable deadline established by the institution. A course withdrawal is not considered official until it has been reviewed and approved by the Office of the Registrar. Students who discontinue attendance without completing the official withdrawal process remain subject to the College's Unofficial Withdrawal Policy.

Students who withdraw from a course after the Add-Drop Period and before the course midpoint will receive a grade of "W" (Withdrawal) and will remain financially responsible for the course. Withdrawn course credits are included in the student's attempted credits when calculating pace of completion and Satisfactory Academic Progress (SAP).

After the course midpoint, students are no longer eligible to withdraw from the course. Failure to properly notify the Office of the Registrar of the intent to withdraw prior to the midpoint of the applicable term in which the course is offered may result in a failing grade (F) for the course. No student will be automatically withdrawn from a course except in the case of disciplinary dismissal. Refer to the *"Student Code of Conduct"* section for more information on disciplinary dismissals.

Course Changes and Substitutions After the Add-Drop Period

After the conclusion of the Add-Drop Period, students may request to change or substitute a course within the same semester. Course changes are permitted only for courses that have not yet begun and are subject to institutional approval.

Approved course changes must involve courses carrying the same number of credit hours and must maintain the student's enrollment status for the semester. All requests must comply with program requirements, course availability, and prerequisite completion.

Requests to change or substitute courses after the Add-Drop Period will be reviewed on a case-by-case basis. Approved changes apply only within the same semester. A course change fee may apply, as determined by the institution.

Change of Program Policy

Students requesting a change of degree program must complete the College's Change of Degree Program Form and receive academic and financial aid advising. All requests are subject to ACI approval and the applicable program change fee.

Approved program changes are processed at the end of the applicable term and become effective for the following semester under a new Enrollment Agreement. Program changes will not be permitted after the applicable Add/Drop Period. Changes from a higher degree program to a lower degree program are limited to once per program.

Credits previously earned at ACI that apply to the new program are considered institutional credits and are not subject to the College's transfer credit limitation. External transfer credits remain subject to the College's Transfer of Credits Policy.

Leave of Absence (LOA) Policy

Under certain circumstances involving documented medical, military, or personal emergencies, a student may request an approved Leave of Absence (LOA). A Leave of Absence is intended to provide eligible students with a temporary interruption of their educational program without requiring withdrawal from the College.

Requests for a Leave of Absence must be submitted in writing, supported by appropriate documentation, and approved by the College before the leave begins, unless unforeseen circumstances prevent the student from making an advance request. The College reserves the right to approve or deny any Leave of Absence request based on the student's circumstances and compliance with institutional and regulatory requirements.

Students are encouraged to meet with the appropriate institutional representative prior to requesting a Leave of Absence to discuss the academic, financial, and enrollment implications of the request.

In accordance with applicable federal regulations, an approved Leave of Absence may not exceed 180 calendar days within any twelve (12)-month period. Multiple approved leaves may be granted, provided the combined duration does not exceed this maximum period.

Students are expected to resume attendance on the approved return date indicated on the Leave of Absence approval. Students who fail to return as scheduled and who have not received an approved extension will be administratively withdrawn from the College effective the last date of the

approved Leave of Absence. Any applicable institutional or federal refund calculations will be completed in accordance with the College's published Withdrawal and Return of Title IV (R2T4) Policies.

An approved Leave of Absence does not result in additional tuition or institutional charges during the approved leave period. However, students remain responsible for satisfying any outstanding financial obligations to the College in accordance with their payment agreement.

Course Cancellation

Antigua College International reserves the right to cancel a scheduled course if minimum enrollment requirements are not met. A course may be canceled if fewer than seven (7) students remain actively enrolled and participating by the third day of class.

In the event a course is canceled by the institution, the student's account will be adjusted in accordance with institutional policies. Course cancellations initiated by the institution do not negatively impact the student's academic standing or progress.

Make-Up Assessments and Incomplete Grades

Antigua College International (ACI) holds students accountable for their academic progress while ensuring fair and reasonable opportunities to complete required assessments. Students who miss objective assessments, including quizzes and examinations, must follow the procedures outlined below to request a make-up assessment.

Missed Objective Assessments

- **First Missed Objective Assessment:** A student who is unable to attend a scheduled objective assessment must first notify the course instructor of absence. Following notification to the course instructor, the student must contact Student Services to formally request a make-up assessment. Student Services will review the request, coordinate the scheduling of the make-up assessment, and communicate the approved testing arrangements to both the student and the course instructor. An applicable make-up examination fee will apply.
- **Second Missed Objective Assessment:** A student who misses a second scheduled objective assessment must first notify the course instructor and then contact Student Services to request a make-up assessment. The student must provide written documentation supporting the absence. Approval of the make-up assessment is contingent upon Student Services' review and acceptance of the supporting documentation. Student Services will coordinate the scheduling of the approved make-up assessment and communicate the testing arrangements to both the student and the course instructor. An applicable make-up examination fee will apply.

All make-up assessments must be completed after the originally scheduled examination date and within three (3) business days, by appointment only. Walk-ins are not permitted. The sequence of missed assessments is determined by their chronological order within the course. Students who fail to initiate communication with Student Services to coordinate a make-up assessment within

the required timeframe may receive a zero (0) for the missed assessment. Requests must be submitted via email to registrar@antigua.edu.

Students who experience extenuating circumstances during a course must communicate directly with an Academic Administrator. In such cases, students who require additional time to complete coursework beyond the official end date of the course may be granted an Incomplete (I) grade, provided the request is made prior to the conclusion of the course. Exceptions may be made for students on approved leave of absence and will be reviewed on a case-by-case basis.

An Incomplete (I) grade must be resolved within five (5) weeks following the end of the term in which it was assigned. During this period, the incomplete grade does not affect the student's cumulative grade point average (CGPA); however, the course is considered attempted coursework for purposes of Satisfactory Academic Progress (SAP), including pace of completion and maximum time frame calculations.

If the student fails to complete the required coursework within the designated five-week period, the Incomplete (I) will automatically convert to a non-passing grade (F). The converted grade will be included in the CGPA and will negatively impact on the student's SAP. The course must then be repeated to satisfy program requirements.

When a course is repeated, only the highest grade earned is included in the CGPA, although all attempts are counted as attempted credits for SAP purposes. Students are financially responsible for any course that must be repeated due to an unresolved Incomplete.

Course Retake

A student is financially responsible for retaking a course regardless of the reason for the retake, including failure or withdrawal. Tuition and applicable fees will be charged for each course retake. A student may voluntarily withdraw from a course outside of the Add-Drop Period and receive a grade of W at any point prior to the course midpoint. Once the course midpoint has passed, the student is required to complete the course regardless of the outcome.

Impact of Course Retakes on Satisfactory Academic Progress (SAP)

For purposes of Satisfactory Academic Progress (SAP), all attempts of a course-including failures, withdrawals (W), and repeated coursework-are considered attempted credits and are included in:

- Pace of completion (rate of progress) calculations, and
- Maximum time frame (150%) calculations.

Impact of Course Retakes on Cumulative Grade Point Average (CGPA)

For purposes of calculating the cumulative grade point average (CGPA):

- When a course is repeated, only the highest grade earned is included in the CGPA.
- All prior attempts of the same course remain part of the student's academic record but are excluded from CGPA calculations.

Students are financially responsible for any course that must be repeated due to academic circumstances, including failure or withdrawal.

Clinical Education

Clinical education is an essential component of Antigua College International's nursing programs and provides students with the opportunity to integrate classroom instruction with supervised patient care experiences. Through clinical education, students develop knowledge, clinical judgment, technical skills, professional behaviors, and ethical standards necessary for safe and effective nursing practice.

Clinical experiences are conducted through affiliated healthcare facilities and, when appropriate, through simulation-based learning activities designed to support achievement of the program's learning outcomes. Because clinical education is conducted in partnership with external healthcare organizations, students are required to comply with both Antigua College International policies

and the policies, procedures, professional standards, and compliance requirements established by each assigned clinical site. When a clinical site's requirements are more restrictive than those of the College, the clinical site's requirements shall govern participation in the clinical experience.

Clinical Education and Placement

Clinical education is a collaborative component of the nursing program involving Antigua College International, its affiliated clinical partners, and the student. Clinical experiences provide students with supervised opportunities to apply the knowledge and skills acquired through classroom and laboratory instruction in real-world healthcare settings.

Clinical placements are arranged exclusively by the College in coordination with its affiliated clinical partners. Students are not permitted to arrange their own clinical placements or request assignments to a specific facility, instructor, geographic location, or clinical schedule.

Clinical assignments are based on program requirements, clinical site availability, student progression, and contractual agreements with affiliated healthcare facilities. Students may be assigned to clinical experiences conducted during daytime, evening, weekend, or alternative shifts as required by the curriculum and site availability.

Antigua College International does not guarantee clinical placement within the student's immediate geographic area. Students may be assigned to affiliated clinical facilities located more than fifty (50) miles from the College and are solely responsible for providing their own reliable transportation to and from all assigned clinical experiences.

Clinical schedules, assignments, and locations are subject to change at the discretion of the College or the affiliated clinical site. Students are expected to remain flexible and available to meet all assigned clinical obligations.

Students may not receive academic credit for paid employment or use work hours to satisfy clinical education requirements, even when employed by an affiliated healthcare facility. Likewise, students may not displace or replace employees of a clinical site while participating in clinical education. Successful completion of all required clinical experiences is a mandatory graduation requirement. Failure to satisfy all clinical education requirements may delay program progression

and graduation. Clinical placement is contingent upon the continued availability of affiliated clinical sites.

Clinical Requirements

Prior to participating in any clinical experience, students must satisfy all institutional and clinical site compliance requirements. These requirements are established to protect the safety of patients, students, faculty, and healthcare personnel, and to ensure compliance with applicable healthcare regulations and contractual obligations with affiliated clinical partners.

Students are responsible for obtaining and maintaining all required clinical documentation at their own expense unless otherwise specified by the College. Clinical requirements may include, but are not limited to:

- Health records and medical clearances.
- Required immunizations and vaccinations.
- Criminal background screening.
- Drug screening.
- Current BLS/CPR certification, when required.
- Individual professional liability insurance.
- Any additional documentation or compliance requirements established by the assigned clinical site.

Antigua College International maintains institutional general and professional liability insurance covering students and faculty while participating in approved clinical education activities. However, students are also required to maintain their own individual professional liability insurance throughout all clinical experiences.

All required documentation must be submitted to and approved by the Clinical Coordinator prior to the student's first scheduled clinical assignment. Students who fail to satisfy all clinical requirements by the established deadlines will not be permitted to participate in clinical education until all deficiencies have been resolved.

Affiliated clinical facilities reserve the right to establish additional compliance requirements or deny placement to any student who does not meet their eligibility standards. Failure to satisfy institutional or clinical site requirements may delay clinical placement, academic progression, and the expected graduation date. Clinical requirements are subject to change at any time based on regulatory agencies or clinical partner requirements.

Clinical Performance and Attendance

Successful completion of the clinical component is a mandatory requirement for successful completion of each nursing course and for graduation from the program. Students are expected to attend, actively participate in, and satisfactorily complete 100% of all required clinical hours, competencies, and learning activities assigned for each course.

Clinical performance is evaluated continuously by the assigned clinical instructor based on the student's demonstration of professional behavior, clinical competence, critical thinking, technical

skills, communication, patient safety, and achievement of the clinical learning outcomes established for the course.

Students are required to accurately document all completed clinical hours using the College's approved Clinical Hours Log. Clinical documentation must be completed, signed, and verified by the assigned clinical instructor on the day the clinical hours are performed. Hours that are incomplete, inaccurate, or not properly verified will not be accepted toward program completion requirements.

Clinical hours are evaluated on a **Pass (P)** or **Fail (F)** basis and constitute a required component of the overall course grade. Failure to successfully complete all required clinical hours, competencies, or course-specific clinical requirements within the designated course period will result in an unsuccessful clinical evaluation and may result in failure of the course.

Students are expected to report to all assigned clinical experiences on time and prepared to participate. Requests for changes to assigned clinical schedules must be submitted in advance and are subject to approval based on program requirements and clinical site availability. The College is not obligated to approve requests for schedule changes.

Failure to report to a scheduled clinical experience without prior approval from the Clinical Coordinator may result in the assessment of the applicable administrative fee published in the College's Additional Fees Schedule. In the event of an emergency, students must notify the College immediately and provide appropriate supporting documentation. Any make-up clinical experience will be scheduled solely at the discretion of the College and the affiliated clinical site and is not guaranteed.

Failure to complete all required clinical education requirements may delay academic progression and the student's anticipated graduation date. Students may not independently alter, modify, or recreate clinical documentation after instructor verification.

Clinical Conduct

Clinical education takes place in professional healthcare environments where students are expected to demonstrate the highest standards of professionalism, ethical conduct, and respect for patients, healthcare personnel, faculty, and fellow students. Students represent both Antigua College International and the nursing profession while participating in clinical experiences and are expected to conduct themselves accordingly.

Students must report to each clinical assignment on time, prepared to participate, and wearing the official Antigua College International uniform and the College-issued student identification badge, unless otherwise directed by the affiliated clinical site. Students are expected to maintain appropriate personal hygiene, professional appearance, and attire consistent with the standards of the nursing profession.

Students must comply with all policies, procedures, safety protocols, confidentiality requirements, and professional standards established by the assigned clinical site, in addition to all institutional policies of Antigua College International. Students are required to protect the privacy and

confidentiality of all patients and must comply with all applicable federal and state privacy laws, including the Health Insurance Portability and Accountability Act (HIPAA).

Students are expected to complete all assignments and responsibilities assigned by the clinical instructor and the clinical site supervisor while demonstrating professionalism, accountability, integrity, respect, and ethical decision-making throughout clinical experience.

Affiliated clinical facilities reserve the right to request the removal of any student whose conduct, performance, or failure to comply with site policies is determined to be inconsistent with professional or patient care standards. Removal from a clinical site may delay clinical progression and may result in disciplinary action, failure of the clinical component, or dismissal from the program, in accordance with institutional policies.

Processing and Release of Final Course Grades

Final course grades are verified by course faculty and reviewed in accordance with institutional grading procedures before being released to students. Because grading, verification, and quality assurance require adequate processing time, final course grades will not be released on the day of the final examination. Final grades are normally released no earlier than one (1) week following the conclusion of the academic term. Grades become official only after verification and posting by the Office of the Registrar.

End of Course Exams (EOC) and Retakes

Throughout the nursing program, Antigua College International administers standardized End-of-Course (EOC) examinations as an integral component of the educational process. These examinations are designed to assess student achievement of course outcomes, evaluate readiness for progression, and familiarize students with the format and expectations of standardized nursing examinations commonly used throughout nursing education and professional practice.

End-of-Course (EOC) examinations are generally administered during the fifth (5th) week of the applicable course or term, as communicated through the course syllabus or other official College communications. The College reserves the right to determine the examination vendor, format, version, benchmark requirements, grading methodology, and all other standards applicable to End-of-Course (EOC) examinations.

Completion of all required End-of-Course (EOC) examinations is **mandatory** for students enrolled in courses that include an EOC examination as part of the curriculum.

Students who do not achieve the established benchmark, who are not successfully passing the course, or who wish to improve their performance on the EOC examination may be offered one (1) optional retake opportunity, when authorized by the College. The EOC retake is generally administered on the College's designated Retake Day following the initial examination. No additional retake opportunities will be provided unless otherwise authorized by the College. Applicable fees associated with End-of-Course (EOC) examinations and retakes, when applicable, are published in the *Additional Fees Schedule of this Catalog*.

Exit Exam Policy

- Upon completion of all courses and clinical requirements, students will have two opportunities to pass the last course defined in their program curriculum NUR290.
- NUR290 requires mandatory participation in assigned review sessions and two exit exams selected by the institution.
- If the student does not pass both exams within the allowed attempts, the student will fail the NUR290 course and will be scheduled for a Complementary Preparatory Review (CPR) course.
- Students must complete the CPR course before attempting the NUR290 course for a second time.
- Students who fail the NUR290 course a second time will be automatically withdrawn from the institution.
- Exit Exams must be taken at the dates/times assigned by ACI. Students will have four opportunities to pass two exit exams.
- Failure to sit for an Exit Exam on the assigned dates/times (without acceptable excuse) will result in a zero-score (failure) for the attempt.
- The passing scores for the Exit Exams are as follows:
 - 900 points for a HESI-style scoring exam.
 - 71.3% for an ATI-style scoring exam.

Academic Probation

Academic probation is intended to support students in meeting the academic, behavioral, and engagement standards established by Antigua College International while ensuring fairness, consistency, and due process. A student may be placed on academic probation because of unsatisfactory academic performance, lack of academic engagement, or violations of institutional policies.

Students will receive formal academic advisement, either verbal or written, identifying the areas requiring improvement, the corrective actions expected, and the timeframe for demonstrating satisfactory progress. The College reserves the right to modify or expedite any step in the intervention process based on the severity or nature of the circumstances. Nothing in this policy limits the College's authority to immediately impose disciplinary action when circumstances warrant.

Academic and Behavioral Intervention Process

For behavioral, disciplinary, or non-academic matters, the intervention process may include one or more of the following steps:

- **Verbal Warning:** A documented verbal warning outlining the required corrective actions.
- **Written Academic Warning:** A written notice identifying the specific concerns,

corrective actions, and a defined timeframe for improvement.

- **Academic Probation:** Placement on academic probation with clearly defined expectations, conditions, and deadlines for successful resolution.

Failure to satisfy the conditions of academic probation within the established timeframe may result in an extension of the probationary period for further evaluation. Students who fail to demonstrate satisfactory improvement following the extension may be withdrawn from their program of study in accordance with institutional policies and applicable refund regulations.

Academic Progression Following Course Failure

Students who are unsuccessful in completing a course will be subject to the following academic progression procedures:

- **First Course Failure:** The student will be scheduled to repeat the failed course at its next available offering. Students are strongly encouraged to utilize available academic support resources, including tutoring, faculty office hours, and other institutional support services, to strengthen areas of academic deficiency.
- **Second Course Failure:** The student must complete a Tier 2 Academic Advisement conducted by an appropriate academic administrator. The advisement is intended to identify academic deficiencies, develop a corrective action plan, and determine any additional support services needed. Re-enrollment in the failed course will occur only after completion of the advisement and approval by the designated academic official.
- **Third Course Failure:** The student must meet with the Director of Nursing (DON) for a comprehensive academic review. Based on the outcome of this evaluation, the student will be required to audit (sit in) the next available offering of the course before becoming eligible to repeat it for academic credit. During the audit period, the student must actively participate in all required course activities, including lectures, assignments, projects, quizzes, examinations, laboratory activities, and other required learning experiences. No tuition or academic credit will be awarded during the audit period.

Upon successful completion of the audit experience and upon recommendation of the course instructor, the student may be authorized to re-enroll in the course for academic credit during the next scheduled offering. If the student is unsuccessful after repeating the course following the required audit experience, the student's academic record will undergo a comprehensive academic review. Based on the outcome of this review, the College may determine that the student is no longer academically eligible to continue in the program and may withdraw the student from the program in accordance with institutional policies.

Graduation Requirements

To be eligible for graduation, students must successfully complete all academic, clinical, financial, and institutional requirements established by Antigua College International. Graduation eligibility is determined solely by the College after verifying that all program requirements have been successfully fulfilled.

To qualify for graduation, students must:

- Successfully complete all courses required for the program of study.
- Earn a minimum cumulative grade point average (CGPA) of **2.0**.
- Successfully complete all required coursework with a minimum passing grade of **75%**, as established by the curriculum.
- Successfully complete all required laboratory activities, clinical hours, clinical competencies, and skills evaluations.
- Successfully complete the final nursing course of the curriculum, including all institutional Exit Examination requirements associated with that course, as applicable to the program.
- Complete the Graduation Workshop and submit all required graduation documentation.
- Satisfy all financial obligations to the College, including payment of all applicable tuition, fees, and graduation-related charges.

Upon verification that all graduation requirements have been successfully fulfilled, Antigua College International will confer the appropriate degree, diploma, or certificate.

Participation in the Commencement Ceremony does not constitute graduation and does not confer a degree, diploma, or certificate. Academic credentials are awarded only after the College has verified that all graduation requirements have been successfully completed. Diplomas and other graduation-related documents will be released in accordance with the College's institutional policies.

Post-Graduation Licensure

Graduation from a nursing program at Antigua College International does not, by itself, authorize an individual to practice as a licensed nurse. Graduates seeking professional licensure must satisfy all requirements established by the applicable state board of nursing or other licensing authorities.

Graduates of the Associate of Science in Nursing (ASN) program are expected to apply for the National Council Licensure Examination for Registered Nurses (NCLEX-RN®) following successful program completion. Antigua College International provides guidance and assistance with the licensure application process; however, students are solely responsible for submitting all required applications, meeting applicable deadlines, and paying all fees associated with licensure and testing.

The College encourages graduates to schedule their initial NCLEX-RN examination as soon as possible after graduation, consistent with applicable regulatory recommendations. To further support graduate success, Antigua College International offers NCLEX preparation resources, including content review sessions, test-taking strategy workshops, and other academic support services. Participation in these services is voluntary but strongly encouraged.

Standards of Academic Progress (SAP)

Satisfactory Academic Progress (SAP) measures a student's academic performance toward the completion of an academic degree or diploma. In compliance with applicable federal regulations, Antigua College International (ACI) monitors SAP to ensure that students receiving Title IV federal financial aid are successfully progressing through their program of study.

These standards apply to all students, regardless of whether they receive federal financial aid. The SAP policy is at least as strict as the academic standards applied to students not receiving Title IV funds and applies equally to all students within the same program and enrollment category.

SAP Evaluation Schedule

SAP is evaluated at the end of each payment period (semester). An official SAP evaluation is required to determine continued eligibility for federal financial aid.

Standards of Satisfactory Academic Progress

SAP consists of three (3) components, all of which must be met:

1. **Qualitative Standard (Cumulative Grade Point Average – CGPA).** Students must maintain a minimum cumulative grade point average (CGPA) consistent with graduation requirements. Unless otherwise specified by program, the minimum required CGPA is 2.0 on a 4.0 scale. When a course is repeated, only the highest grade earned is used in the calculation of the CGPA.
2. **Quantitative Standard (Pace of Completion).** Pace measures the rate at which a student progresses through the program by comparing earned credit hours to attempted credit hours. All attempted credits are included in the pace calculation, including failed courses, withdrawals (W), repeated courses, and transfer credits that apply to the student's program of study.
3. **Maximum Time Frame.** Students must complete their program within a maximum time frame not to exceed 150% of the published length of the program, measured in attempted credit hours.

A student becomes ineligible for federal financial aid at the point where it is determined that it is mathematically impossible to complete the program within the maximum time frame.

Failure to Meet SAP Standards

A student who fails to meet one or more SAP standards at the end of an evaluation period becomes ineligible for Title IV federal financial aid, unless the student qualifies for Financial Aid Warning or successfully appeals the SAP determination.

Financial Aid Warning

Financial Aid Warning is a status assigned to a student who fails to meet SAP standards for the first time and who was making SAP in the prior payment period. Financial Aid Warning lasts for one payment period during which the student remains eligible for federal financial aid. No appeal is required. If the student meets SAP standards by the end of the warning period, the student is returned to good standing. If the student fails to meet SAP standards after the warning period, the student becomes ineligible for federal financial aid unless an appeal is approved.

SAP Appeals

Students who lose eligibility for federal financial aid due to failure to meet SAP standards may submit a written appeal. Appeals are reviewed on a case-by-case basis and are not automatically approved.

The appeal must explain:

- Why the student failed to meet SAP standards; and
- What has changed in the student's situation that will allow the student to meet SAP standards at the next evaluation period.

Supporting documentation is required.

SAP Financial Aid Probation

A student whose SAP appeal is approved is placed on SAP Financial Aid Probation for one payment period.

Probation Without an Academic Plan

If the institution determines, based on the appeal, that the student can reasonably meet all SAP standards within one payment period, the student may be placed on SAP Financial Aid Probation without an academic plan. The student must meet all SAP standards by the end of the probationary payment period to regain good standing.

Probation With an Academic Plan

If the institution determines, based on the appeal, that the student will require more than one payment period to meet SAP standards, the student will be placed on SAP Financial Aid Probation with an approved academic plan. The academic plan outlines specific academic requirements the student must meet to regain SAP within a defined timeframe. A student on probation with an academic plan remains eligible for federal financial aid only while meeting the conditions of the academic plan, even if standard SAP requirements have not yet been fully met.

Failure During Probation

If a student on SAP Financial Aid Probation:

- fails to meet all SAP standards during probation without an academic plan; or
- fails to meet the conditions of an approved academic plan, the student become ineligible for federal financial aid. Financial aid eligibility may be reinstated only when the student again meets all SAP standards.

Denied SAP Appeals

If a SAP appeal is denied, the student remains ineligible for federal financial aid. The student is responsible for making alternative financial arrangements to cover tuition and fees for any subsequent enrollment. Financial aid eligibility may be reinstated only when the student meets all applicable SAP standards in accordance with the institution's SAP policy.

Maintaining Financial Aid Eligibility During Probation

To maintain eligibility for federal financial aid during a probationary period, a student must meet all applicable SAP requirements or, when assigned, all conditions outlined in an approved academic plan. If, at any point, a student fails to meet the conditions of SAP Financial Aid Probation or the approved academic plan, federal financial aid will be canceled for subsequent

payment periods. The institution reserves the right to limit the number of SAP appeals approved based on documented circumstances and institutional policy. Disbursement of financial aid for a subsequent payment period may be delayed until final grades are reviewed, and SAP eligibility is confirmed.

Reestablishing Financial Aid Eligibility

Students who are ineligible for federal financial aid may reestablish eligibility only by meeting all SAP standards including:

- Minimum CGPA of 2.00
- Completion of at least 67% of attempted credits
- Compliance with the maximum time frame requirement

Paying for coursework without federal financial aid or sitting out for one or more terms does not, by itself, restore eligibility.

Notification

Students are notified in writing of all SAP evaluations that affect financial aid eligibility, including:

- Financial Aid Warning
- Financial Aid Probation
- Appeal decisions
- Reinstatement or loss of eligibility

Student Financial Policies

Office of Financial Aid

The Office of Financial Aid is committed to helping students identify and secure the financial resources necessary to achieve their educational goals. The Office provides guidance throughout the financial aid process, including completing the Free Application for Federal Student Aid (FAFSA®), understanding available funding options, maintaining financial aid eligibility, and complying with applicable federal and institutional requirements.

The Office of Financial Aid is available to assist both prospective and currently enrolled students by appointment, during regular business hours, or on a walk-in basis. Students are encouraged to contact the office whenever they have questions regarding financial aid eligibility, financial planning, or changes in their financial circumstances.

The Office of Financial Aid administers all federal financial aid programs in accordance with applicable federal regulations, institutional policies, and standards of professional practice.

Applying for Financial Aid

Applying for federal financial aid is an annual process. Students seeking federal financial aid must complete the Free Application for Federal Student Aid (FAFSA®) for each award year in which they wish to be considered for assistance. Information reported on the FAFSA® is used to determine a student's eligibility for federal student aid based on the Student Aid Index (SAI) and other applicable federal requirements. Students are encouraged to submit the FAFSA® as early as possible each year to maximize their consideration for available financial aid.

For federal financial aid purposes, dependency status is determined in accordance with applicable federal regulations. In general, students who are under the age of 24 and are unmarried are considered dependent students and must provide parental information on the FAFSA®, unless they qualify as independent students under federal law or receive a dependency override approved by the Financial Aid Office. Students who will be 24 years of age or older by December 31 of the applicable award year are generally considered independent for federal financial aid purposes.

A dependency override may be considered when unusual circumstances exist, including, but not limited to:

- Abandonment by parents.
- An abusive family environment (physical, emotional, sexual, or other forms of abuse).
- Human trafficking.
- Incarceration of the student's parents.
- Parents who cannot be located after reasonable efforts.

Students requesting a dependency override must submit supporting documentation to substantiate the unusual circumstances. Documentation requirements vary based on the student's individual situation and may include, but are not limited to, statements from third-party professionals (such as counselors, social workers, clergy, teachers, attorneys, or law enforcement officials), court records, or other relevant documentation. The Financial Aid Office may request additional information as necessary to evaluate the request.

Circumstances such as a parent's refusal to provide financial support or FAFSA® information, a parent's decision not to claim the student as a dependent for tax purposes, or a student's financial self-sufficiency, by themselves, do not qualify for a dependency override.

Submission of the FAFSA® does not guarantee the award of federal financial aid. Eligibility is determined in accordance with applicable federal laws, regulations, and the student's individual circumstances. Students are responsible for providing complete and accurate information and for submitting any additional documentation requested by the Financial Aid Office in a timely manner.

Verification of FAFSA Information

Some FAFSA® applications are selected for verification by the U.S. Department of Education or by the institution. Students selected for verification must submit all requested documentation before their federal financial aid eligibility can be determined and finalized.

Failure to submit the required documentation within the requested timeframe may result in delays in the processing or disbursement of financial aid and may affect the student's eligibility to receive federal financial assistance. Financial aid funds will not be disbursed until the verification process has been successfully completed and all federal and institutional requirements have been met. The documentation requested must be submitted by the deadline established by the Office of Financial Aid.

Changes in Financial Circumstances

Students whose financial circumstances change after submitting the FAFSA® should notify the Office of Financial Aid as soon as possible. When appropriate and in accordance with applicable federal regulations, the Office of Financial Aid may review a student's financial aid eligibility through a Professional Judgment determination based on documented special or unusual circumstances.

Examples of changes that should be reported include:

- Loss of employment or a significant reduction in income.
- Death, disability, or serious illness of a parent or spouse.
- Divorce, legal separation, or changes in household size.
- Loss of untaxed income, such as child support or other benefits.
- Other documented circumstances that may affect the student's financial situation.

Students requesting a review may be required to submit supporting documentation before any adjustment to financial aid eligibility can be considered. Submission of documentation does not guarantee an adjustment to the student's financial aid eligibility. Professional Judgment determinations are made on a case-by-case basis and are final.

Student Financial Responsibility

Students are responsible for understanding their financial aid awards and meeting any financial obligations associated with their enrollment. While financial aid may assist in covering educational expenses, students remain responsible for any tuition, fees, or other institutional charges not covered by grants, loans, scholarships, or other authorized sources of funding.

Students are encouraged to review their financial aid awards and student account regularly and to contact the Office of Financial Aid or the Student Accounts Office if they have questions regarding their financial aid eligibility or financial responsibilities.

Federal Financial Aid Programs

Antigua College International participates in the Title IV Federal Student Aid Programs authorized under the Higher Education Act of 1965, as amended. These programs are designed to assist eligible students in financing their education. Eligibility for federal financial aid is determined in accordance with applicable federal regulations and institutional policies.

The federal financial aid programs available to eligible students at Antigua College International include:

- Federal Pell Grant
- Federal Direct Subsidized Loan
- Federal Direct Unsubsidized Loan
- Federal Direct Parent PLUS Loan

Federal Pell Grant

The Federal Pell Grant is a need-based federal grant awarded to eligible undergraduate students who have not previously earned a bachelor's or professional degree. Eligibility is determined annually based on federal regulations and the information provided on the Free Application for Federal Student Aid (FAFSA®).

Unlike loans, Federal Pell Grants generally do not require repayment unless required under federal law, such as when a student withdraws before completing the payment period or otherwise becomes ineligible after funds have been disbursed.

Federal Direct Subsidized Loan

The Federal Direct Subsidized Loan is a need-based federal student loan available to eligible undergraduate students. Eligibility is determined annually based on federal regulations and the information provided on the FAFSA®.

The U.S. Department of Education pays the interest on the loan while the student is enrolled at

least half-time, during the applicable grace period, and during authorized periods of deferment. Repayment generally begins after the student graduates, withdraws, or drops below half-time enrollment, following the applicable federal grace period.

Federal Direct Unsubsidized Loan

The Federal Direct Unsubsidized Loan is a federal student loan available to eligible undergraduate students regardless of financial need. Eligibility is determined annually based on federal regulations and the information provided on the FAFSA®. Unlike a Subsidized Loan, interest begins to accrue from the date the loan is first disbursed.

Students may choose to pay the interest while enrolled or allow it to accrue, in which case the unpaid interest may be capitalized and added to the principal balance of the loan. Repayment generally begins after the student graduates, withdraws, or drops below half-time enrollment, following the applicable federal grace period.

Beginning with the 2026-2027 award year, Federal Direct Loan eligibility will be prorated, when required, based on a student's enrollment status and other applicable federal requirements.

Federal Direct Parent PLUS Loan

The Federal Direct Parent PLUS Loan is a federal loan program available to the parents of dependent undergraduate students to assist with educational expenses not covered by other financial aid. Eligibility is determined through a credit review conducted by the U.S. Department of Education.

Because the Parent PLUS Loan is an unsubsidized loan, interest begins to accrue when the loan is first disbursed. Repayment terms are established in accordance with federal regulations.

Parents interested in applying for a Federal Direct Parent PLUS Loan should contact the Office of Financial Aid for information regarding eligibility requirements and the application process.

Exit Loan Counseling

Students who borrow through the Federal Direct Loan Program are required to complete Exit Loan Counseling before graduating, withdrawing, or dropping below half-time enrollment, in accordance with federal regulations. Exit Loan Counseling provides important information regarding repayment obligations, available repayment plans, borrower rights and responsibilities, and options for avoiding loan delinquency or default. Failure to complete Exit Loan Counseling does not relieve the borrower of repayment obligations.

Additional Financing Options

Private Education Loans

Students who require additional financial assistance beyond available federal financial aid may choose to apply for a private education loan through the lender of their choice.

Students are strongly encouraged to exhaust all available federal financial aid programs before

considering a private education loan. Unlike federal student loans, private education loans are based on the lender's credit and underwriting requirements. Interest rates, repayment terms, borrower benefits, and approval criteria vary by lender.

Students are responsible for carefully reviewing the terms and conditions of any private education loan before accepting financing.

Self-Pay Option

Students who are not eligible for federal financial aid, choose not to apply for financial aid, or whose financial aid does not fully cover their educational expenses are responsible for paying any remaining tuition, fees, and other institutional charges.

Antigua College International does not offer institutional loans. Students are encouraged to contact the Student Accounts Office to discuss available payment options prior to the beginning of each academic term.

Payment Plans

Antigua College International offers payment plan options for eligible students whose educational expenses are not fully covered by financial aid or other funding sources. Payment plans are established in accordance with the terms and conditions outlined in the Enrollment Agreement.

Students are responsible for making payments as scheduled and for maintaining their account in good financial standing throughout their enrollment.

Payment Information

Students are responsible for making all required payments by the due dates established in their Student Payment Plan, when applicable. Any payment not received by the scheduled due date may be subject to a late payment fee and other institutional actions in accordance with Antigua College International's policies. Failure to maintain current financial standing may affect a student's enrollment status and eligibility to register for future courses.

Students experiencing financial difficulties are encouraged to contact the Student Accounts Office as soon as possible to discuss available payment options.

Veterans Education Benefits

Antigua College International proudly supports eligible veterans, active-duty service members, and their dependents in the use of educational benefits administered by the U.S. Department of Veterans Affairs (VA).

In accordance with 38 U.S.C. § 3679(e), the institution will not impose penalties on students using Post-9/11 GI Bill® (Chapter 33) or Veteran Readiness and Employment (Chapter 31) benefits while payment from the Department of Veterans Affairs is pending, provided the student has submitted the required documentation to establish eligibility.

While VA payment is pending, the institution will not:

- Prevent the students' enrollment.

- Assess late payment penalties.
- Require alternative or additional sources of funding.
- Deny access to classes, libraries, or other institutional resources available to students whose tuition and fees have been satisfied.

To qualify for these protections, students must provide the Office of Financial Aid with the required documentation, including a valid Certificate of Eligibility (COE), a Statement of Benefits, or other documentation accepted by the U.S. Department of Veterans Affairs.

Refund Policies

The following policy applies to all students enrolled at Antigua College International and governs institutional refunds in the event of cancellation or withdrawal from the institution.

Cancellation Prior to Enrollment

1. An applicant may cancel the Enrollment Agreement in person, by phone, by electronic mail, or by certified mail.
2. All monies paid will be refunded if the institution does not accept the applicant or if the applicant cancels within three (3) business days after signing the Enrollment Agreement, except for charges for services already performed and goods already provided to the student. Fees for goods will be refunded if the goods are returned in their original, unused condition.
3. If cancellation occurs after the three (3) business-day cancellation period, the institution will refund all monies paid, except for the Registration and Technology Fees, charges for services already performed, and goods already provided to the student. Fees for goods will be refunded if the goods are returned in their original, unused condition.

Withdrawal After Enrollment

For degree programs, students who withdraw after the applicable Add/Drop Period, as outlined in the Academic Policies section of this Catalog, are not eligible for an institutional refund. Students remain financially responsible for all applicable tuition, fees, and other institutional charges associated with their enrollment.

Any institutional refund due under this policy will be processed within thirty (30) calendar days from the institution's determination that the student has withdrawn or from receipt of the student's official notice of cancellation or withdrawal, as applicable.

Official Withdrawals

An official withdrawal is a formal action initiated by a student to discontinue enrollment at Antigua College International. Students wishing to withdraw must submit written notification to the Office of the Registrar by completing the appropriate institutional withdrawal form.

The official withdrawal date will be recorded as the date the completed withdrawal request is received by the Office of the Registrar and will serve as the institution's Date of Determination (DOD) for institutional and federal financial aid purposes. Students remain responsible for all institutional charges incurred through the official withdrawal date. *Additional information regarding the withdrawal process is available in the Academic Policies section of this Catalog.*

Unofficial Withdrawals

Students who cease attendance without completing the institution's official withdrawal process may be considered unofficial withdrawals. In accordance with federal regulations, Antigua College International will determine the student's withdrawal date based on the last documented date of academic participation and will perform a Return to Title IV (R2T4) calculation when required.

Students who unofficially withdraw before completing sixty percent (60%) of the payment period may be required to return a portion of their Title IV Federal Student Aid, which could result in an outstanding balance owed to the institution.

Leave of Absence and Financial Aid

Students receiving federal financial aid should be aware that an approved Leave of Absence (LOA) may affect their Title IV financial aid eligibility, loan repayment obligations, enrollment reporting, and other federal aid requirements.

The administration of federal student aid during an approved Leave of Absence is governed by applicable federal regulations. Students considering a Leave of Absence are required to consult with the Financial Aid Office before the leave is approved to discuss the potential impact on their financial aid eligibility and responsibilities.

For the College's institutional Leave of Absence requirements and approval procedures, students should refer to the *Leave of Absence (LOA) Policy contained in the Academic Policies section of this Catalog.*

Return to Title IV (R2T4) Policy

The U.S. Department of Education requires institutions participating in the Title IV Federal Student Aid Programs to apply the Return to Title IV (R2T4) policy when a student who has received Title IV Federal Student Aid withdraws before completing the payment period. This policy applies only to students who receive Title IV Federal Student Aid.

The amount of Title IV Federal Student Aid earned is determined based on the percentage of the payment period completed as of the student's withdrawal date. Students who complete more than sixty percent (60%) of the payment period are generally considered to have earned all Title IV assistance awarded for that payment period. Students who withdraw before completing sixty percent (60%) of the payment period may be required to return a portion of the federal financial aid received in accordance with applicable federal regulations.

The Return to Title IV calculation is separate from Antigua College International's institutional refund policy. As a result, students may owe a balance to the institution even when no institutional refund is available if federal financial aid funds are required to be returned to the U.S. Department of Education.

Post-Withdrawal Disbursement

If a student withdraws after earning more Title IV financial aid than was disbursed prior to withdrawal, the student may be eligible for a Post-Withdrawal Disbursement in accordance with federal regulations.

Grant funds may be applied toward outstanding institutional charges as permitted by law. Loan funds require confirmation and authorization from the student, or parent borrower when applicable, before disbursement.

Before processing any Post-Withdrawal Disbursement or Return to Title IV calculation, Antigua College International will verify that the student began attendance in all courses used to determine federal financial aid eligibility.

Return of Title IV Funds

Title IV Federal Student Aid is earned on a pro rata basis according to the number of calendar days completed during the payment period. If a student withdraws before completing sixty percent (60%) of the payment period, Antigua College International is required to determine the amount of Title IV Federal Student Aid earned and the amount, if any, that must be returned in accordance with applicable federal regulations.

Any unearned Title IV Federal Student Aid funds must be returned to the appropriate federal student aid programs in the order prescribed by applicable federal regulations.

Order of Return of Title IV Funds

When Antigua College International is required to return Title IV Federal Student Aid funds, the funds will be returned to the appropriate federal student aid programs in the order prescribed by applicable federal regulations.

Because Antigua College International participates only in the Title IV Federal Student Aid Programs for which it is approved, returned funds will be allocated, as applicable, in the following order:

- Federal Direct Unsubsidized Loan
- Federal Direct Subsidized Loan
- Federal Direct Parent PLUS Loan
- Federal Pell Grant
- Other State, Private Aid.

Grant Overpayment

Students who receive more federal grant assistance than they are eligible to retain may be required to repay a portion of those funds in accordance with federal regulations. The Office of Financial

Aid will notify the student of any grant overpayment and provide information regarding the repayment process.

Student Notification

Upon completion of the Return of Title IV Funds (R2T4) calculation, the College will notify the student of the results. If the calculation results in an outstanding balance owed to the College, the student will be informed of the amount due and any applicable payment obligations. Students remain responsible for satisfying any outstanding financial obligations to the College and are encouraged to contact the appropriate College office to discuss available payment options or to obtain additional information regarding their account.

Tuition and Fees

PROGRAM	TUITION	REGIST-RATION	TECH FEE	LAB FEES	EXAM FEES	RESOURCE FEES	GRAD FEE	TEXT BOOKS	TOTAL
ASN	\$ 44,550.00	\$ 100	\$ 100	\$ 1,575	\$ 900	\$ 465	\$ 275	\$ 2,561.63	\$ 50,526.63
BSN	\$ 66,000.00	\$ 100	\$ 100	\$ 1,750	\$ 900	\$ 465	\$ 275	\$ 3,364.45	\$ 72,954.45
RN-BSN	\$ 23,650.00	\$ 100	\$ 100	\$ 0	\$ 0	\$ 75	\$ 275	\$ 911.70	\$ 25,111.70

The cost of materials and resources are subject to change

Additional Fees

The following fees may apply during a student's enrollment at Antigua College International. Some fees are assessed based on program requirements or academic progression, while others apply only when specific services are requested or circumstances occur. The fees published in this Catalog are subject to periodic review and may be revised in accordance with institutional policy and applicable regulations.

Additional Fees					
End of Course (EOC) Exams	\$65 ea.	Program Withdrawal	\$50	ID	\$15
Program Exit Exams	\$165 ea.	Program Change	\$50	Uniform	\$60
NCLEX Diagnostic Exam	\$100	Clinical Site Absence	\$150	Employer Tuition Reimbursement Documentation	\$20
Lippincott Pass-Point	\$195	Academic/Clinical Verification Document	\$20	Graduation Fee	\$275
Credit Transfer Exam	\$100	Out of State/Endorsement Application	\$20	Official Transcripts	\$20
NCLEX-CPR Complementary Preparatory Review	\$550	Transfer Credit Evaluation	\$45	Duplicate Diploma	\$100
Late Payment	\$15	Missed Orientation/Graduation Workshop	\$200	Late Arrival to End of Course (EOC) Exam	\$50
Missed Appointment	\$25			EOC Exam Retake by Appointment	\$100
Credential Services	\$20	Missed Clinical Workshop	\$200	Late Arrival to Exit Exam	\$100
Exam by Appointment (Make-up Exam)	\$30 ea.			Exit Exam Retake by Appointment	\$200

Student Rights and Responsibilities

Antigua College International is committed to fostering a learning environment that promotes fairness, respect, integrity, and due process. Students are entitled to specific rights throughout their educational experience and are expected to fulfill the responsibilities that support academic success and compliance with institutional policies. This section outlines the rights, responsibilities, and procedures established to ensure fair treatment and the resolution of student concerns.

Family Educational Rights and Privacy Act (FERPA)

Antigua College International is committed to protecting the privacy of student education records in accordance with the Family Educational Rights and Privacy Act (FERPA) (Public Law 93-380; 20 U.S.C. § 1232g; 34 CFR Part 99) and Section 1002.22, Florida Statutes. FERPA provides students with the right to inspect and review their education records, request the amendment of records they believe are inaccurate, incomplete, or misleading, and limit the disclosure of personally identifiable information without their written consent, except as otherwise permitted by law.

The College will notify students when required by law, including in response to a lawfully issued subpoena, unless otherwise prohibited by applicable law. Students who wish to inspect, review, or request amendment of their education records should contact the Office of the Registrar.

Student Complaint and Grievance Policy

Antigua College International encourages students to address concerns promptly and provides a fair, timely, and impartial process for resolving complaints. Students are encouraged to first discuss concerns directly with the individual involved whenever appropriate, as many issues can be resolved through open communication.

A student complaint or grievance is a formal expression of concern regarding any aspect of the student's educational experience, including but not limited to the application of institutional policies or procedures, student services, administrative actions, or allegations of unfair treatment, discrimination, intimidation, coercion, or retaliation.

An appeal differs from a complaint or grievance. An appeal is a formal request for the review of an academic or administrative decision that directly affects the student's enrollment, academic standing, financial aid eligibility, disciplinary action, or other institutional determination. Appeals are processed in accordance with the Academic Appeal Process outlined in this Catalog.

Examples of decisions that may be appealed include, but are not limited to:

- Admissions decisions.
- Tuition and fee assessments.
- Financial aid determinations, including Satisfactory Academic Progress (SAP), when permitted under institutional policy.

- Academic decisions, including grading or academic progression.
- Disciplinary actions taken under the Student Code of Conduct.

Students are expected to initiate the complaint or grievance process as soon as reasonably possible following the event, giving rise to the concern. The College is committed to reviewing all complaints fairly, objectively, and without retaliation.

Academic and Administrative Appeal Process

Students who disagree with an academic or administrative decision that directly affects their educational experience may request a formal review through the College's appeal process. The appeal process is intended to ensure that all students receive a fair, impartial, and timely review of institutional decisions while preserving due process and institutional integrity.

Appeals may be submitted for matters including, but not limited to:

- Admission decisions.
- Tuition and fee assessments.
- Financial aid determinations, including Satisfactory Academic Progress (SAP), when permitted under institutional policy.
- Academic decisions, including grades, academic progression, or program requirements.
- Disciplinary actions taken under the Student Code of Conduct.
- Other administrative decisions that directly affect the student's enrollment or educational experience.

The appeal process is as follows:

Step 1- Informal Resolution: Students should first attempt to resolve the matter directly with the individual involved or with the appropriate department representative. Many concerns can be resolved through open communication without the need for a formal appeal.

Step 2- Department Review: If the matter cannot be resolved informally, the student should submit the concern to the appropriate department director or administrator responsible for the area involved. The department will review the matter and make reasonable efforts to resolve the concern.

Step 3- Formal Written Appeal: If the matter remains unresolved, the student may submit a written appeal to the College's designated institutional administrator within five (5) business days of the incident or decision being appealed.

The written appeal must include:

- A clear description of the issue or decision being appealed.
- The date(s) of the incident or decision.
- The reason for the appeal.
- Any supporting documentation.
- A summary of the efforts made to resolve the matter through the previous steps.

The designated institutional administrator will review the appeal, gather any additional information deemed necessary, and, when appropriate, convene the Institutional Appeals Committee for further review.

Step 4- Institutional Appeals Committee: The Institutional Appeals Committee will review all relevant information and issue a written decision within ten (10) business days after receiving all necessary documentation. The Committee may request additional information or meet with the student if deemed appropriate.

Step 5- Final Institutional Review: If the student remains dissatisfied with the decision of the Institutional Appeals Committee, a final written appeal may be submitted to the Chief Executive Officer (CEO) within five (5) business days of receiving the Committee's decision.

The CEO will conduct a final institutional review and issue a written decision within ten (10) business days. The CEO's decision constitutes the College's final institutional determination.

Students who remain dissatisfied after exhausting the College's internal appeal process may submit a complaint to the appropriate state licensing authority or institutional accrediting agency, as outlined in the External Complaint Process contained in this Catalog.

External Complain Process

Antigua College International encourages students to fully utilize the College's internal complaint and appeal procedures before submitting a complaint to an external agency. Students who remain dissatisfied after exhausting the College's internal processes may submit a complaint to the appropriate state licensing authority or institutional accrediting agency, as applicable.

Students wishing to file a complaint with the Florida Commission for Independent Education (CIE) should include sufficient information to allow the agency to evaluate the concern, including:

- Student's name and contact information.
- Name and location of the institution.
- Dates of attendance.
- A detailed description of the concern.
- Copies of any supporting documentation, including relevant institutional correspondence, when applicable.

Complaints may be submitted to:

Commission for Independent Education

325 West Gaines Street, Suite 1414
Tallahassee, Florida 32399-0400

Email: CIEINFO@fldoe.org

Fax: (850) 245-3233

Students may also submit complaints to the College's institutional accrediting agency after completing the College's internal complaint process, in accordance with the accrediting agency's published complaint procedures.

Students should be aware that documents submitted to governmental agencies may become public records in accordance with applicable law.

Student Right-to-Know Disclosure

In accordance with the Student Right-to-Know Act (Public Law 101-542) and other applicable federal reporting requirements, Antigua College International makes certain institutional information available to current and prospective students.

Information available upon request includes, but is not limited to:

- Graduation and completion rates.
- Institutional consumer information required by federal regulations.
- Program information and disclosures.
- Other information required by applicable federal and state laws.

Students and prospective students may obtain this information by contacting the Office of the Registrar during normal business hours.

Student Services

Antigua College International is committed to supporting students throughout their educational journey by providing services that promote academic success, professional development, and student engagement. The services described in this section are designed to assist students in accessing institutional resources, maintaining their academic records, preparing for employment, and participating in graduation-related activities.

Student Identification Card

Antigua College International issues an official College identification card to all students, faculty, and staff. Students are expected to carry their College-issued identification card while on campus and present it upon request by authorized College personnel.

Students who withdraw, are suspended, dismissed, or otherwise separate from the College may be required to return their identification card upon request. Replacement identification cards are available upon payment of the applicable replacement fee published in the Additional Fees Schedule.

Student Records and Transcripts

Antigua College International maintains a permanent educational record for each student, including admissions, academic, and financial documentation, in accordance with applicable federal and state laws.

Students may request official or unofficial transcripts by submitting a Transcript Request Form through the Office of the Registrar. Unofficial transcripts are provided at no cost. Official transcripts are available upon payment of the applicable transcript processing fee published in the Additional Fees Schedule.

One official transcript is provided at no charge upon graduation, provided the student has satisfied all academic and financial obligations to the College. The release of official transcripts is subject to verification and compliance with the College's policies regarding student records and financial obligations.

Career Placement Assistance

Antigua College International provides career placement assistance to support students and graduates in achieving their professional goals. Career services may include résumé development, interview preparation, employability workshops, job referrals, networking opportunities, and participation in career fairs or employer recruitment events.

Career placement assistance is available to active students and graduates in good standing. Students and graduates are encouraged to maintain communication with the Career Services

Department regarding employment opportunities, job placement, career advancement, and changes in employment status.

While the College is committed to assisting students and graduates with career preparation and employment resources, Antigua College International does not guarantee employment or job placement.

Commencement Ceremony

Antigua College International holds an annual Commencement Ceremony to recognize students who have successfully completed their academic program and students officially designated by the College as **Pending Graduates** who are enrolled in the final semester of their program of study. Participation in the Commencement Ceremony is optional and is intended solely to recognize students' academic achievements.

The College will announce the date, location, registration procedures, and applicable deadlines for each Commencement Ceremony. While the College will make reasonable efforts to notify eligible students, it is ultimately the student's responsibility to complete all required steps by the published deadlines to participate in the ceremony.

To participate in the Commencement Ceremony, students must:

- Have successfully completed all graduation requirements or be officially designated by the College as a Pending Graduate enrolled in the final semester of the academic program.
- Complete the Commencement registration process by the published deadline.
- Pay the applicable Graduation Fee by the established deadline.
- Obtain clearance from the appropriate College offices confirming that all required academic, clinical, financial, and administrative obligations have been satisfied.
- Comply with all Commencement procedures, deadlines, and instructions established by the College.

Students participating as Pending Graduates acknowledge that participation in the Commencement Ceremony does not constitute official graduation and does not guarantee the conferral of a degree, diploma, or certificate. Pending Graduates who fail to successfully complete all graduation requirements will not be awarded a degree or diploma until all program requirements have been fulfilled.

The Graduation Fee is a comprehensive institutional fee established by the College to cover graduation-related administrative services, graduation processing, Commencement participation, academic regalia, diploma preparation, graduation audit, graduation workshop, and other related institutional expenses. The Graduation Fee is non-refundable and non-transferable, regardless of whether the student subsequently completes all graduation requirements, withdraws from the program, is administratively withdrawn, or otherwise becomes ineligible for graduation.

Participation in the Commencement Ceremony is ceremonial in nature and does not, by itself, constitute graduation or confer any academic credential. Degrees, diplomas, and certificates are awarded only after the College has verified that all academic, clinical, financial, and institutional graduation requirements have been successfully completed.

The College reserves the right to deny or revoke participation in the Commencement Ceremony for students who fail to satisfy the established eligibility requirements or who have unresolved disciplinary, academic, financial, clinical, or administrative matters.

The College also reserves the right to modify the date, location, format, procedures, participation requirements, or other aspects of the Commencement Ceremony when institutional needs or circumstances beyond the College's control require such changes.

Antigua College International will not issue a diploma or confer a degree until all graduation requirements have been successfully fulfilled.

Student Code of Conduct

Antigua College International is committed to maintaining a safe, respectful, ethical, and professional learning environment that supports academic excellence and student success. Students are expected to conduct themselves in a manner that reflects integrity, professionalism, respect for others, and compliance with all institutional policies while on campus, at affiliated clinical facilities, during college-sponsored activities, and in any educational setting associated with the College.

The policies contained in this section establish the standards of conduct expected of all students and outline the disciplinary actions that may result from violations of these standards.

Academic Integrity

Academic integrity is a fundamental expectation at Antigua College International and is essential to maintaining the standards of academic excellence, professionalism, and ethical conduct expected of all students. Students are expected to complete all academic, laboratory, clinical, and other educational activities honestly and independently unless collaboration is expressly authorized by the instructor.

Academic dishonesty includes, but is not limited to:

- **Cheating:** Using or attempting to use unauthorized materials, information, electronic devices, or assistance during quizzes, examinations, assignments, or other academic activities. Evidence obtained through the College's video surveillance system may be considered as part of an investigation into alleged violations of the Academic Integrity Policy.
- **Plagiarism:** Presenting another person's words, ideas, research, or work as one's own without proper acknowledgment or citation.
- **Forgery or Falsification:** Altering, creating, or submitting false academic, clinical, or institutional documents, records, signatures, or information for personal benefit or to misrepresent academic performance.
- **Facilitating Academic Misconduct:** Assisting another individual in committing academic dishonesty or knowingly allowing one's work to be copied or misused.

Antigua College International maintains a **zero-tolerance policy** regarding academic dishonesty. Violations may result in disciplinary action, including a failing grade on the assignment or course, academic probation, suspension, or dismissal from the College, depending on the nature and severity of the violation.

Students enrolled in programs leading to professional licensure are held to the highest standards of academic and professional integrity. Conduct that compromises these standards may result in immediate dismissal from the program or the College.

Artificial Intelligence (AI) Tools

Antigua College International recognizes that Artificial Intelligence (AI) technologies have become valuable educational resources. Students are encouraged to use AI tools responsibly to support learning, improve critical thinking, enhance study strategies, and reinforce their understanding of course concepts.

The use of AI tools does not replace the student's responsibility to complete academic work honestly and independently. Students remain fully responsible for the originality, accuracy, and integrity of all submitted assignments, examinations, projects, and other academic work. Unless otherwise authorized by the course instructor, students may not use AI tools to generate or complete work that is expected to demonstrate their own knowledge, judgment, or critical thinking.

The unauthorized use of AI to gain an unfair academic advantage may be considered a violation of the College's Academic Integrity Policy. Faculty members may establish additional expectations regarding the appropriate use of AI technologies within individual courses, as outlined in the course syllabus.

Electronic Devices and Acceptable Technology Use

Antigua College International encourages the appropriate use of technology to support teaching, learning, and professional development. Students are expected to use electronic devices and College technology resources responsibly and in a manner that does not disrupt the educational environment or compromise academic integrity.

Unless specifically authorized by the instructor, the use of cell phones, smart watches, earbuds, tablets, or other personal electronic devices during class, laboratory, simulation, or clinical activities is prohibited when such use interferes with instruction or learning.

During quizzes, examinations, and other assessments, all unauthorized electronic devices must be turned off, stored away, and may not be accessed at any time unless expressly permitted by the instructor. The unauthorized use of electronic devices to capture, record, photograph, or distribute examinations, instructional materials, patient information, simulations, or other confidential educational content is strictly prohibited.

Students are expected to use College-owned computers, networks, internet services, and technology resources only for legitimate educational purposes.

Students may not:

- Access, create, transmit, or store offensive, obscene, discriminatory, or unlawful material.
- Install, modify, or remove software without authorization.
- Attempt to bypass institutional security measures or interfere with the operation of College technology systems.
- Engage in any activity that may compromise the security, integrity, or availability of college technology resources.

The College reserves the right to restrict or revoke access to institutional technology resources and to impose disciplinary action for violations of this policy.

Video Surveillance Policy

To promote the safety and security of students, employees, visitors, and College property, Antigua College International utilizes video surveillance systems in selected areas of the campus, including, but not limited to, classrooms, laboratories, simulation rooms, computer labs, common areas, hallways, entrances, and other institutional facilities. Appropriate signage will be posted in areas where video surveillance is in operation.

Video surveillance is used to support campus safety, protect institutional property, assist in the investigation of incidents, promote compliance with college policies, and maintain a safe and professional learning environment.

Video recordings are the property of Antigua College International and may be reviewed and used only by authorized College officials for legitimate institutional purposes, including investigations involving alleged violations of College policies, academic integrity, student or employee conduct, safety incidents, criminal activity, or other matters affecting the operation, safety, or security of the institution.

Individuals should not expect privacy in areas where video surveillance is in operation, except where privacy is protected by applicable law. The College reserves the right to install, relocate, remove, or modify video surveillance equipment as institutional needs require.

Professional Conduct

Students are expected to conduct themselves in a professional, respectful, and responsible manner at all times while on campus, at affiliated clinical facilities, during college-sponsored activities, and in any educational setting associated with Antigua College International. Students are expected to demonstrate behavior consistent with the ethical standards of the healthcare profession and contribute to a safe and productive learning environment.

Students are expected to:

- Treat fellow students, faculty, staff, patients, visitors, and members of the public with dignity, courtesy, and respect.
- Follow all College policies, procedures, and instructions provided by authorized College personnel.
- Respect the rights, property, and personal belongings of others.
- Maintain classrooms, laboratories, simulation labs, clinical facilities, and other College property in a clean, orderly, and safe condition.
- Use College facilities, equipment, technology, and educational resources responsibly and only for their intended educational purposes.
- Demonstrate honesty, integrity, and professionalism in all academic, clinical, and administrative interactions.

The following behaviors are considered unacceptable and may result in disciplinary action:

- Disruptive behavior that interferes with teaching, learning, or College operations.
- Abusive, threatening, intimidating, or disrespectful conduct toward any member of the College community.
- Physical violence, fighting, or threats of violence.
- Theft, vandalism, or intentional damage to college property or the property of others.
- Failure to comply with college policies or the lawful instructions of authorized College personnel.
- Any conduct that jeopardizes the safety, security, or well-being of others or negatively impacts the educational environment.

Violations of this policy may result in disciplinary action, including verbal or written warnings, probation, suspension, administrative withdrawal, or dismissal from the College, depending on the nature and severity of the violation.

Dress Code and Personal Appearance

Students are expected to maintain a professional appearance that reflects the standards of the healthcare profession while on campus, at affiliated clinical facilities, and during all College-sponsored activities. Professional appearance promotes safety, infection control, and the professional image expected of healthcare providers.

Students are required to wear the official Antigua College International uniform and College-issued identification badge whenever required by the College or affiliated clinical facilities. The official student uniform consists of:

- Navy-blue scrub top embroidered with the Antigua College International logo.
- Matching navy-blue scrub pants.
- Closed-toe, closed-heel shoes.
- College-issued student identification badge.

Substituting the official uniform with similar attire is not permitted.

Students are also expected to comply with the following standards:

- Clothing must be clean, neat, and in good condition.
- Personal hygiene must be maintained at all times.
- Hair must be clean, neatly groomed, and secured when required for safety or infection control.
- Fingernails must be clean, short, and maintained in accordance with clinical requirements.
- Jewelry, cosmetics, fragrances, and accessories must be conservative and appropriate for healthcare settings.
- Tattoos containing offensive, discriminatory, or inappropriate language or images must be completely covered while participating in college or clinical activities.
- Additional appearance or dress requirements established by affiliated clinical facilities must be observed.

Students who fail to comply with the Dress Code may be denied participation in classroom, laboratory, simulation, or clinical activities until the deficiency has been corrected. Repeated violations may result in disciplinary action in accordance with the Student Code of Conduct.

Drug, Alcohol, and Tobacco-Free Campus

Antigua College International is committed to maintaining a safe, healthy, and professional learning environment. The possession, use, manufacture, distribution, sale, or being under the influence of illegal drugs, controlled substances, alcoholic beverages, tobacco products, electronic cigarettes (e-cigarettes), vaping devices, or any nicotine delivery products is strictly prohibited inside College buildings, laboratories, simulation areas, classrooms, administrative offices, and all other indoor campus facilities.

The use of these substances is also prohibited while participating in clinical experiences or any College-sponsored activity where such use is prohibited by law or by the policies of the affiliated clinical facility or event location.

Students who appear to be under the influence of drugs or alcohol, or who violate this policy, may be removed immediately from the educational environment pending review by the College. Violations may result in disciplinary action, including suspension, administrative withdrawal, dismissal from the College, and referral to law enforcement when appropriate.

Weapons-Free Campus

Antigua College International is committed to providing a safe and secure learning environment for all students, employees, visitors, and members of the College community. The possession, display, use, or threatened use of firearms, explosives, knives intended for use as weapons, or any other dangerous weapon is prohibited on college property, at affiliated clinical facilities, and during any College-sponsored activity, except as otherwise permitted by applicable law.

Students may not use any object in a manner that threatens, intimidates, or causes harm to another individual, regardless of whether the object is ordinarily considered a weapon. Any student found in possession of, or using, a prohibited weapon in violation of this policy may be subject to immediate removal from the educational environment, disciplinary action up to and including dismissal from the College, and referral to the appropriate law enforcement authorities when warranted.

Students are expected to immediately report any suspected violation of this policy or any situation that may threaten the safety of the College community to a faculty or staff member or other appropriate College official.

Harassment, Discrimination, Bullying, and Retaliation

Antigua College International is committed to maintaining a learning and working environment that is safe, respectful, inclusive, and free from harassment, bullying, discrimination, intimidation,

and retaliation. All students are expected to treat others with dignity, professionalism, and respect always.

Harassment, bullying, discrimination, intimidation, or retaliation directed toward any student, faculty member, staff member, patient, visitor, or member of the College community is strictly prohibited. This prohibition applies to conduct occurring on campus, at affiliated clinical facilities, during college-sponsored activities, and through electronic communications or social media when such conduct adversely affects the educational environment or the College community.

Prohibited conduct includes, but is not limited to:

- Verbal, written, physical, or electronic harassment.
- Bullying, intimidation, or threatening behavior.
- Discrimination based on any protected characteristic recognized by applicable federal, state, or local law.
- Sexual harassment or other forms of unlawful harassment.
- Retaliation against any individual who reports a concern, participates in an investigation, or exercises rights protected by college policy or applicable law.

Students who believe they have experienced or witnessed conduct prohibited by this policy are encouraged to report the matter promptly to the appropriate College official. Reports will be reviewed promptly, fairly, and, to the extent possible, confidentially. The College prohibits retaliation against any individual who, in good faith, reports a concern or participates in an investigation.

Violations of this policy may result in disciplinary action, including suspension, administrative withdrawal, or dismissal from the College, depending on the nature and severity of the violation.

Student Discipline

Antigua College International is committed to maintaining a fair, consistent, and educational approach to student discipline. The purpose of the disciplinary process is to promote accountability, protect the safety and well-being of the College community, and encourage students to correct behaviors that are inconsistent with institutional expectations. When a student violates College policies or the Student Code of Conduct, the College may impose disciplinary action based on the nature, severity, frequency, and circumstances of the violation.

The College reserves sole discretion to determine the appropriate disciplinary response in each individual case.

Disciplinary actions may include, but are not limited to:

- Verbal warning.
- Written warning.
- Disciplinary probation.
- Removal from a classroom, laboratory, simulation, or clinical activity.
- Suspension.
- Administrative withdrawal.
- Dismissal from the College.

Nothing in this policy limits the College's authority to impose a more serious disciplinary action, including immediate suspension or dismissal, when the severity of the conduct warrants such action or when necessary to protect the safety, security, or integrity of the College community. Students will be afforded an opportunity to respond to alleged violations and may utilize the appeal procedures described in the Student Rights and Responsibilities section of this Catalog, when applicable.

Administrative Withdrawal, Suspension, and Dismissal

Antigua College International reserves the right to administratively withdraw, suspend, or dismiss a student whose conduct, academic performance, financial status, or failure to comply with institutional policies demonstrates that continued enrollment is not in the best interest of the student, the College, or the College community.

Depending on the nature, severity, and circumstances of the violation, the College may impose disciplinary action progressively or may take immediate action when necessary to protect the safety, security, or orderly operation of the institution.

Grounds for administrative withdrawal, suspension, or dismissal include, but are not limited to:

- Violations of the Student Code of Conduct or other institutional policies.
- Academic dishonesty or violations of the Academic Integrity Policy.
- Conduct that threatens the safety, health, security, or well-being of any member of the College community.
- Harassment, discrimination, bullying, retaliation, violence, or threats of violence.
- Falsification, forgery, or misrepresentation of institutional, academic, financial, or clinical records.
- Theft, vandalism, or intentional destruction of college property or the property of others.
- Failure to satisfy academic or financial obligations as outlined in this Catalog.
- Failure to comply with clinical site requirements, professional standards, or program-specific expectations.
- Repeated violations of college policies or failure to comply with disciplinary or corrective actions imposed by the College.

When appropriate, students will be notified of the alleged violation and afforded an opportunity to respond before a final disciplinary decision is made. However, the College reserves the right to immediately remove a student from the classroom, laboratory, simulation, clinical site, or any other educational activity whenever necessary to protect the safety of students, employees, patients, or the integrity of the educational environment. Students who are administratively withdrawn, suspended, or dismissed may be eligible to utilize the appeal procedures described in the Student Rights and Responsibilities section of this Catalog, when applicable.

Nothing in this policy limits the College's authority to take any action necessary to comply with applicable federal or state laws, accreditation standards, licensing requirements, or to protect the health, safety, and welfare of the College community.

Removal from Educational Activities

Antigua College International is committed to maintaining a safe, respectful, and productive learning environment. Faculty members have the authority to require a student to leave a classroom, laboratory, simulation, or clinical setting when the student's behavior is disruptive, unsafe, unprofessional, or otherwise inconsistent with college policies or clinical site requirements.

Removal from an educational activity does not, by itself, constitute suspension, administrative withdrawal, or dismissal from the College. The incident will be referred to the appropriate College official for review, and additional disciplinary action may be taken in accordance with the Student Code of Conduct and other applicable institutional policies.

Distance Education

The Distance Education Department at Antigua College International (ACI) serves as an institution-wide resource, collaborating with faculty members and various departments to advance teaching excellence, enhance student learning outcomes, and foster continuous professional growth and scholarly involvement. Our commitment to Distance Education revolves around championing and facilitating the creative integration of technology in teaching, academic guidance, and student mentorship, all while upholding a culture of academic excellence within a nurturing and supportive framework.

Distance Education Mission

The mission of Antigua College International's Distance Education Department is to foster and facilitate the development and delivery of exceptional Distance Education programs, addressing the evolving educational requirements of our student body. We are dedicated to equipping remote learners with the knowledge and skills necessary to successfully navigate their chosen career paths and future endeavors.

Definition of Hybrid and Online Courses

- **Hybrid Courses:** These classes blend in-person and online learning, offering flexibility and face-to-face interaction. They combine traditional classroom elements with digital tools for a balanced educational experience, identified as "Hybrid" in the course schedule at ACI.
- **Online Courses:** These courses are entirely digital, with all instruction, activities, and assessments happening online through the institution's learning management system. Students can access course materials, participate in discussions, and complete assignments online. These courses are labeled as "ONL" (online learning), in the course schedule.

Online and hybrid courses within the academic offerings at ACI maintain the same content, academic rigor and expected learning outcomes as on-campus courses. Distance education courses typically include synchronous lectures, discussion forums, research, case studies, and group work, supported by various tools and resources such as printed materials, multimedia, interactive content, and more. Assessment methods vary throughout the week to ensure students are mastering the content, and instructors are available for virtual office hours to provide support.

Admission Requirements – Distance Education

The admissions requirements are the same for programs offered fully on campus, fully online, or in a blended delivery format.

Tuition, Fees and Refund Policies – Distance Education

Tuition and fees are the same for programs offered fully on campus, fully online, or in a blended delivery format. The refund policy applies to all students.

Online Student Orientation

At Antigua College International (ACI), we understand the importance of a smooth transition for our new students into our online learning environment. To facilitate this, we offer a comprehensive Online Student Orientation that provides valuable information and resources for a successful academic journey.

Upon acceptance, new students are granted access to the college's virtual orientation, which acquaints them with the array of academic services available at ACI. This orientation covers the following key aspects:

- **Technology Requirements:** We provide an overview of the technological requirements essential for online learning, ensuring that students are well-prepared to access and engage with their courses.
- **Introduction to Digital Tools:** Students receive guidance on essential digital tools, including their student email, the Student Portal, and the learning management system. This introduction ensures that they can effectively navigate and utilize these platforms.
- **Library Resources:** Our orientation includes an introduction to the online library and the wealth of resources it offers to support students in their academic endeavors.
- **Connecting with Campus Departments:** Students gain insights into various departments on our campus, including their respective functions, reasons to contact them, and information on how to connect with them. This includes departments such as Financial Aid, Admissions, Library, and Student Services.

Technology Resources for the Delivery of Online Courses

Distance education students enjoy equal access to all college's systems and resources, receiving identical support and assistance. Key shared technology resources for all students include:

- **ACI Official Email:** All faculties are provided with an institutional email address.
- **ACI Student Portal:** The ACI Student Portal serves as a centralized hub for managing personal information. Here, students can conveniently access institutional announcements, academic records, student account information, and course schedules.
- **ACI Learning Management System:** Every course at ACI has a dedicated resource page within the learning management system. Faculty use this platform for synchronous lectures, providing course resources, and receiving electronically submitted assignments. Students are required to log in and use the learning management system to access their course resources.

Technology Requirements

To maximize the online or hybrid course learning experience, students are required to own or have access to a computer and internet connection. A reliable and stable internet connection is essential for uninterrupted eLearning. High-speed broadband or Wi-Fi is preferred to prevent connectivity issues during live sessions or when accessing multimedia content.

The college's learning management system supports five primary browsers. It is recommended

that students run the browser checker on their technology equipment to ensure compatibility with all the tools available through the LMS.

Browser	Desktop Browser Versions	
Chrome ³	49+	Supported
Edge ^{1,3}	20+	Supported
Firefox ³	48+	Supported
Internet Explorer ¹	11+ (Windows Only)	Compatible ²
Safari ¹	9+ (Mac Os Only)	Supported

Students must ensure that their personal computer and/or mobile devices meet the hardware and software requirements specified by the learning management system. This may involve having an up-to-date operating system and the necessary plugins. The college's learning management system offers mobile apps for students on both iOS and Android devices.

The college does not provide students with personal computers. However, the campus library has a limited number of personal computers available for student use on a first-come basis.

Student Verification

Antigua College International (ACI) is dedicated to maintaining the accuracy and integrity of student records. The College provides an integrated portal with the technologies to support the programs offered in an online and hybrid delivery format. Courses are securely housed in a web-based learning management environment. It requires registered students to login into their courses using their unique login.

All students' unique profile information allows faculty to identify them in virtual areas and activities such as discussion board postings, assignment submittals, and quizzes. Each interaction records date, time, and student identification information. The Learning Management System (LMS) is the platform used to deliver the online academic programs offered at the College. It provides the necessary functionality to correctly administer hybrid or online educational programs. It incorporates a solid environment for sharing and administering content, conducting online evaluations, follow-up with students, managing tasks and assignments, and conducting online collaborative projects or coursework.

Data Security and Privacy

ACI will protect the confidentiality and security of student records and verification data within the LMS, following all applicable federal and state regulations, including the Family Educational Rights and Privacy Act (FERPA). Access to student records and verification information within the LMS will be restricted to authorized personnel with a legitimate educational interest or legal obligation.

Account and Password Guidelines

Sharing usernames and passwords is strictly prohibited for all students, staff, and faculty. Users are accountable for any activity associated with their accounts. It is essential to maintain the security and privacy of user accounts. Avoid using easily guessable information or common words as passwords. Passwords should be strong and resistant to both manual and automated attempts to guess them. Changing passwords for all user accounts every 120 days (about 4 months) is recommended to enhance account security. Users must never disclose passwords or permit others to use their personal accounts, whether intentionally or due to negligence, for computer and network access, as per ACI policy.

For inquiries related to student verification or to request official enrollment or academic credential verification within the Distance Education program, please contact the Office of the Registrar at registrar@antigua.edu.

Information Technology Support at ACI

At Antigua College International (ACI), the Information Technology (IT) Department plays a vital role in enhancing the academic experience for both students and faculty. The department ensures the seamless operation of all technological resources, which are essential in today's digital learning environment.

Supporting Students and Faculty

The IT Department provides daily support with hardware, software, internet connectivity, and other digital resources. Whether assisting with login issues, resolving system errors, or helping with new device setups, the IT team is committed to resolving issues efficiently and minimizing disruptions to academic activities.

Addressing Technological Challenges

ACI's IT team conducts routine system maintenance and updates to ensure optimal performance and proactively identify potential issues before they escalate. When unexpected technical problems arise, the department responds promptly to resolve them and maintain academic continuity.

Enhancing Learning Through Technology

ACI integrates educational technologies across all programs, including the use of learning management systems, online collaboration tools, and virtual classroom platforms. The IT team offers training and assistance to faculty and students, ensuring that all users can fully leverage the tools available to support learning and teaching.

Commitment to Continuous Improvement

The IT Department continuously seeks feedback from students and faculty to assess the effectiveness of current technologies and identify opportunities for improvement. This commitment helps ACI remain responsive to user needs and at the forefront of educational innovation.

Technical Requirements for Distance Education Students

To succeed in an online or hybrid course format, students must have:

1. Computer Systems
 - a. **Operating Systems:** Both Windows (10 or later) and macOS (10.15 Catalina or later) are highly recommended for compatibility with most educational platforms.
 - b. **Hardware:** A computer with at least an Intel i5 or AMD Ryzen 5 processor, 8GB of RAM, and 256GB SSD storage ensures smooth performance for video conferencing, multitasking, and running educational software.
2. Internet Connection
 - a. A stable broadband connection with a minimum speed of 25 Mbps is essential for streaming.
3. Web Browsers
 - a. **Google Chrome** and **Mozilla Firefox** are the best browsers for distance education due to their speed, security features, and compatibility with most online learning

platforms. Ensure the browser is updated to the latest version for optimal performance.

4. Software and Tools

- a. **Learning Management Systems (LMS):** Platforms like Canvas, Blackboard, and Google Classroom are widely used for course management, assignments, and communication.
- b. **Video Conferencing:** Zoom, Microsoft Teams, and Google Meet are essential for live classes and group discussions.
- c. **Productivity Tools:** Microsoft Office 365 or Google Workspace for document creation, collaboration, and storage.
- d. **Security Software:** Antivirus programs like Norton or McAfee to protect against malware and ensure data security.

5. Additional Accessories

- a. **Webcam and Microphone:** High-quality external webcams and microphones enhance video and audio clarity during virtual classes.
- b. **Headphones:** Noise-canceling headphones help minimize distractions and improve focus during online sessions.

By ensuring these technology resources are in place, students can effectively engage with their distance education programs and achieve their academic goals.

If you have any specific needs or questions, feel free to ask!

Technical Requirements

Students are expected to have moderate proficiency in:

- Computer basic skills
- Canvas Learning Management System
- Web Browser and email
- Online test-taking process

Required Information Technology

- Computer equipment, including a laptop or desktop computer and a computer mouse.
- Reliable access to the Internet.

Academic Programs



Bachelor of Science Degree Program

Mission

The mission of the BSN program is to prepare clinically and culturally adept graduate nurses whose practice incorporates effective leadership and professional development to deliver comprehensive nursing care.

Goal

The BSN program prepares nursing graduates to become competent professionals capable of delivering holistic nursing care while integrating ethical and legal standards into decision-making.

Core Values

Human Dignity

Integrity

Quality

Collaboration

Leadership

Professionalism

Nursing, BSN

- 120 semester credits
- 2250 classroom hours
- 175 weeks of academic instruction (approximately 42 months)
- Credential Awarded: Bachelor of Science in Nursing
- Type of Instructional Delivery: Blended

Program Description

The Bachelor of Science in Nursing (BSN) degree program incorporates liberal arts and sciences and nursing coursework in a program that produces competencies for the practice of professional nursing. This is accomplished through an integration of theoretical knowledge, psychomotor skill acquisition and development of clinical judgment/reasoning. The curriculum integrates professional, ethical, and legal standards with decision-making, problem-solving, and leadership development. The curriculum is designed to promote life-long learning among graduates.

Program Objectives

To prepare nurses who can:

- Provide individualized comprehensive care, based on theories and principles of nursing and related disciplines, to individuals, families, aggregates, and communities, from entry to the healthcare system through long-term planning.
- Demonstrate leadership and collaboration with consumers and other healthcare providers in providing care and/or delegating responsibilities for health promotion, illness prevention, health restoration, health maintenance, and rehabilitative activities.
- Communicate effectively with patient populations and other healthcare providers in managing the healthcare of individuals, families, aggregates, and communities.
- Integrates clinical judgment in professional decision-making and implementation of the nursing process.
- Demonstrate responsibility for continued personal and professional development through enrollment in graduate education, continuing education degree programs, professional reading, and participation in professional organizations and community service.
- Implement professional nursing standards by practicing within the legal definitions of nursing practice and acts in accordance with the nursing code of ethics and American Nurses Association (ANA) standards of practice.

Credential Awarded

After completion of the program, the students will be awarded a Bachelor of Science in Nursing.

End of Program Student Learning Outcomes for the BSN Program

EOPSLO #1: Engages in effective collaborative efforts to achieve the client's desired outcome

EOPSLO #2: Advocates for the rights to informed decision-making and self-determination of the client.

EOPSLO #3: Evaluates quality improvement opportunities in nursing practice.

EOPSLO #4: Manages the personal, physiological, psychological, cultural, or financial factors that impact efficient communication.

EOPSLO #5: Analyzes the change agent as a means to lead improvements in the healthcare industry.

EOPSLO #6: Utilizes computer information technologies to impart client education and nursing information.

EOPSLO #7: Evaluates evidence-based nursing practices for application in the profession and healthcare settings.

Program	Tuition	Registration	Tech Fee	Lab Fees	Exam Fees	Resource Fees	Grad Fee	Text Books	Total
BSN	\$ 66,000.00	\$ 100	\$ 100	\$ 1,750	\$ 900	\$ 465	\$ 275	\$ 3,364.45	\$ 72,954.45

PROGRAM BREAKDOWN BY COURSE				
Course Number	Course Title	Credit Hours	Method of Delivery	
			Residential	Distance Education
General Education (50 credits)				
ENG 110	English Composition I ²	3	X	X
PSY 110	General Psychology ^{1,2,3}	3	X	X
MAT 110	College Algebra I ^{1,2}	3	X	X
CHM 120	Introduction to Chemistry w/lab ^{1,2}	4	X	
ANP 110	Anatomy and Physiology I w/lab ^{1,2,3}	4	X	
ANP 120	Anatomy and Physiology II w/lab ^{1,2,3}	4	X	
BSC 200	Microbiology w/lab ^{1,2}	3	X	
HSC 240	Principles of Human Nutrition ^{1,2,3}	3	X	X
ENG 120	English Composition II	3	X	X
COM 110	Fundamentals of Oral Communication	3	X	X
ENG 310	Advanced Writing and Research	3	X	X
HUM 102	Humanities ¹	3	X	X
DEV 240	Human Growth and Development ¹	3	X	X
STA 201	Introduction to Statistics ¹	4	X	X
CMP 103	Intro to Information Technology ¹	4	X	X
Nursing Core (70 credits)				
NUR 120	Fundamentals of Nursing I ²	3	X	
NUR 140	Fundamentals of Nursing II ²	4	X	
NUR 160	Adult Health Assessment ²	3	X	
NUR 181	Pharmacology I ²	4	X	
NUR 191	Pharmacology II ²	5	X	
NUR 221	Medical Surgical Nursing I ²	5	X	
NUR 231	Medical Surgical Nursing II ²	4	X	
NUR 261	Medical Surgical Nursing III ²	4	X	
NUR 241	Maternity and Newborn Nursing ²	5	X	
NUR 246	Pediatric Nursing ²	4	X	
NUR 251	Psychiatric Nursing ²	3	X	
NUR 210	Community Health Nursing ²	3	X	
NUR 290	NCLEX-RN Readiness ²	3	X	X
NUR 370	Nursing Research	3	X	X
NUR 380	Complementary and Alternative Healthcare	3	X	X
NUR 390	Nursing Role and Scope	3	X	X
NUR 310	Culture in Nursing	3	X	X
NUR 400	Nursing Leadership and Management	3	X	X
NUR 450**	Professional Nursing Practicum	5	X	X
TOTAL:		120		

¹ Courses awarded to Foreign Medical Doctor

² Courses awarded to licensed RN with ASN degree

³ Courses awarded to licensed LPN

Courses are not necessarily taught in the order presented. Antigua College International reserves the right to make changes to the program to stay abreast of changing industry standards. The program courses, exams, and all materials are presented in English.

Nursing, RN to BSN

- 120 semester credits
- 720 classroom hours
- 70 weeks of academic instruction (approximately 17 months)
- Credential Awarded: Bachelor of Science in Nursing

Type of Instructional Delivery: Blended/Fully Online

Program Description

The Bachelor of Science in Nursing (BSN) degree program incorporates liberal arts and sciences and nursing coursework in a program that produces competencies for the practice of professional nursing. This is accomplished through an integration of theoretical knowledge, psychomotor skill acquisition, and development of clinical judgment/reasoning.

The curriculum integrates professional, ethical, and legal standards with decision-making, problem-solving, and leadership development. The curriculum is designed to promote life-long learning among graduates.

Program Objectives

To prepare nurses who can:

- Provide excellent client-centered nursing skills through the continuum of care based on the principles of nursing theories, nursing concepts, application of evidence-based practices, and other sciences to individuals, communities, and the public.
- Use leadership skills to work together with other professionals in the healthcare team in the promotion of health, prevention of illness, and restoration of health in clients, communities, and the public.
- Apply excellent communication skills when working with other professionals of the healthcare team and when providing nursing care to clients, communities, and the public.
- Use critical thinking through the appropriate application of the nursing process to maximize patient safety and outcomes.
- Strive for continuous personal and professional development through the completion of continuing education degree programs, graduate-level nursing programs, professional reading, and participation in professional nursing organizations.
- To uphold the code of ethical standards and implement professional nursing standards as defined by the American Nurses Association (ANA) to specify the scope of nursing practice in various nursing settings.

Credential Awarded

After completion of the program, the students will be awarded a Bachelor of Science in Nursing.

Program	Tuition	Registration	Tech Fee	Lab Fees	Exam Fees	Resource Fees	Grad Fee	Text Books	Total
RN to BSN	\$ 23,650.00	\$ 100	\$ 100	\$ 0	\$ 0	\$ 75	\$ 275	\$ 911.70	\$ 25,111.70

PROGRAM BREAKDOWN BY COURSE				
Course Number	Course Title	Credit Hours	Method of Delivery	
			Residential	Distance Education
RN Transfer Awarded				
ASN and valid RN License		77		
General Education (23 credits)				
ENG 120	English Composition II	3	X	X
COM 110	Fundamentals of Oral Communication	3	X	X
ENG 310	Advanced Writing and Research	3	X	X
HUM 102	Humanities ¹	3	X	X
DEV 240	Human Growth and Development ¹	3	X	X
STA 201	Introduction to Statistics ¹	4	X	X
CMP 103	Intro to Information Technology ¹	4	X	X
Nursing Core (20 credits)				
NUR 370	Nursing Research	3	X	X
NUR 380	Complementary and Alternative Healthcare	3	X	X
NUR 390	Nursing Role and Scope	3	X	X
NUR 310	Culture in Nursing	3	X	X
NUR 400	Nursing Leadership and Management	3	X	X
NUR 450**	Professional Nursing Practicum	5	X	X
TOTAL:		120		

¹ Courses awarded to Foreign Medical Doctor

Courses are not necessarily taught in the order presented. Antigua College International reserves the right to make changes to the program to stay abreast of changing industry standards. The program courses, exams, and all materials are presented in English.

Associate of Science Degree Program

Mission

The mission of the ASN program is to prepare clinically and culturally competent graduate nurses whose practice utilizes critical thinking to deliver collaborative and holistic nursing care.

Goal

The ASN Nurse will be able to use the nursing process to effectively develop a care plan based on evidence-based practices to ensure the safety and well-being of the clients.

Core Values

Cultural Sensitivity

Collaboration

Human Dignity

Holistic Nursing Care

Quality

Nursing, ASN

- 81 semester credits
- 1650 classroom hours
- 115 weeks of academic instruction (approximately 28 months)
- Credential Awarded: Associate of Science in Nursing
- Type of Instructional Delivery: Blended

Program Description

The Associate of Science in Nursing (ASN) degree program provides a comprehensive foundation of liberal arts and sciences and the nursing knowledge necessary for nursing practice and continuing professional education. It also provides the necessary skills and competencies for graduates to assume registered nurse practice positions in a broad base of healthcare agencies. Graduates of the Associate Degree in Nursing program are eligible to apply to take the NCLEX-RN exam. The student will be issued a degree upon successful completion of the program, meeting all course requirements, and fulfilling all financial obligations to Antigua College International.

Program Objectives

To prepare students who can:

- Provide holistic nursing care based on knowledge from nursing and related disciplines to individuals and their support persons in varied healthcare settings.
- Manage collaborative nursing care with health-team members through the effective and cost-effective use of human, physical, financial and technological resources.
- Integrates communication principles and techniques with individuals, support persons and healthcare team members within professional practice.
- Employs nursing process and critical thinking as a basis for professional decision making in individualized nursing care delivery.
- Accepts responsibility and accountability for own nursing practice and for ongoing personal and professional development.
- Demonstrates behaviors consistent with moral, ethical, legal and regulatory principles and guidelines.
- Assumes professional nursing roles to resolve healthcare needs of individuals and their support persons in a variety of settings.
- Utilizes evidence-based information for healthcare and related disciplines to provide safe nursing care and the information and skills necessary for optimal health.

Credential Awarded

After completion of the program, the students will be awarded an Associate of Science in Nursing.

End of Program Student Learning Outcomes for the ASN Program

EOPSLO #1: Utilizes a holistic approach in the nursing assessment of the client's condition.

EOPSLO #2: Incorporates the client's cultural values and needs in the provision of care.

EOPSLO #3: Utilizes the nursing process and clinical judgment model when providing care to clients.

EOPSLO #4: Collaborates effectively with clients, families, and other members of the healthcare team.

EOPSLO #5: Advocates for autonomy of the client in decision-making and adherence to the plan of care.

EOPSLO #6: Prioritizes nursing interventions to maximize client safety.

Program	Tuition	Registration	Tech Fee	Lab Fees	Exam Fees	Resource Fees	Grad Fee	Text Books	Total
ASN	\$ 44,550.00	\$ 100	\$ 100	\$ 1,575	\$ 900	\$ 465	\$ 275	\$ 2,561.63	\$ 50,526.63

PROGRAM BREAKDOWN BY COURSE				
Course Number	Course Title	Credit Hours	Method of Delivery	
			Residential	Distance Education
General Education (27 credits)				
ENG 110	English Composition I	3	X	X
PSY 110	General Psychology ^{1,3}	3	X	X
MAT 110	College Algebra I ¹	3	X	X
CHM 120	Introduction to Chemistry w/lab ¹	4	X	
ANP 110	Anatomy and Physiology I w/lab ^{1,3}	4	X	
ANP 120	Anatomy and Physiology II w/lab ^{1,3}	4	X	
BSC 200	Microbiology w/lab ¹	3	X	
HSC 240	Principles of Human Nutrition ^{1,3}	3	X	X
Nursing Core (54 credits)				
NUR 120	Fundamentals of Nursing I	3	X	
NUR 140	Fundamentals of Nursing II	4	X	
NUR 160	Adult Health Assessment	3	X	
NUR 181	Pharmacology I	4	X	
NUR 191	Pharmacology II	5	X	
NUR 221	Medical Surgical Nursing I	5	X	
NUR 231	Medical Surgical Nursing II	4	X	
NUR 261	Medical Surgical Nursing III	4	X	
NUR 241	Maternity and Newborn Nursing	5	X	
NUR 246	Pediatric Nursing	4	X	
NUR 251	Psychiatric Nursing	3	X	
NUR 210	Community Health Nursing	3	X	
NUR 280	Professional Nursing Leadership	4	X	X
NUR 290	NCLEX-RN Readiness	3	X	X
TOTAL:		81		

¹ Courses awarded to Foreign Medical Doctors

³ Courses awarded to licensed LPN

Courses are not necessarily taught in the order presented. Antigua College International reserves the right to make changes to the program to stay abreast of changing industry standards. The program courses, exams, and all materials are presented in English.

Course Codes

Courses are assigned based on the department in which they are offered. The following list of prefixes indicates the corresponding department:

ANP	Anatomy and Physiology
CHM	Chemistry
CMP	Computer Sciences
COM	Oral Communications
DEV	Human Growth & Development
ENG	English
HUM	Humanities
MAT	Mathematics
NUR	Nursing
PSY	Psychology
STA	Statistics

The numeric portion of each course code indicates the level, as follows:

100 - 110	Introductory course, no prerequisites, open to all students
120 - 260	Lower-division and core courses, may have prerequisites
280 - 450	Upper-division courses, may have prerequisites

Class Load, Credit Hour and Clock Hour Equivalency

Class load refers to the number of credits a student carries in a semester. For degree and diploma programs, a student may carry a maximum load of 17 credit hours per semester. One credit hour equals 15 clock hours of lecture, 30 clock hours of lab, 45 clock hours of pre-clinical or clinical. One-clock hour is equivalent to 50 minutes of lecture and a 10-minute break.

Course Descriptions

Course descriptions are listed in alphabetical order by course number. The total credit hour value of a course is calculated by adding the number of lectures, lab, and clinical credit hours.

General Education Courses

ANP 110 Anatomy and Physiology I w/Lab

Credits: 4

Hours: 45 Lecture, 30 Lab

Prerequisites: None

This course is the study of the structure and function of the cells and tissues, and the human body as a whole. It explores the major organ systems, body membranes, musculature, and various systems including skeletal, sensory, endocrine, and nervous systems. The laboratory will be used for the macroscopic and microscopic study of the structures, and practical demonstration of some functions of these systems.

ANP 120 Anatomy and Physiology II w/Lab

Credits: 4

Hours: 45 Lecture, 30 Lab

Prerequisites: ANP 110

This course builds on the material learned in Anatomy and Physiology I. The student will now delve into the hematologic, cardio-vascular, lymphatic, respiratory, digestive and metabolic, urinary, and reproductive systems. The laboratory will be used for the macroscopic and microscopic study of structures, and practical demonstration of some functions of these systems.

BSC 200 Microbiology w/Lab

Credits: 3

Hours: 30 Lecture, 30 Lab

Prerequisites: None

This course is an introduction to the classification of microorganisms, transmission of infections, culturing techniques, isolation techniques, equipment decontamination, personal hygiene, and their applications to patient care and sterilization and disinfection methods.

CHM 120 Introduction to Chemistry w/Lab

Credits: 4

Hours: 45 Lecture, 30 Lab

Prerequisites: MAT 110

This course presents the basic principles of chemistry including the concepts of the structure of atoms and molecules, chemical bonding, and properties of solutions.

CMP 103 Introduction to Information Technology

Credits: 4

Hours: 45 Lecture, 30 Lab

Prerequisites: None

This course is designed to present basic computer terminology and functions to those with no prior computer experience. Participants in the course will demonstrate the application of Microsoft Office programs and the appropriate use of internet information sources in a professional setting.

COM 110 Fundamentals of Oral Communication

Credits: 3

Hours: 45 Lecture

Prerequisites: None

This course provides students with the skills necessary for success in personal, professional, and educational settings. Through the study and practice of oral communication, presentational speaking, and group dynamics, students will learn the concepts and principles of public speaking and be able to use them effectively.

DEV 240 Human Growth and Development

Credits: 3

Hours: 45 Lecture

Prerequisites: None

The course focuses on the nature of human behavior as a dynamic developmental phenomenon. While the emphasis is psychological, an understanding of the physical aspects of development and their social implications is included. Observation and written analysis of principles of learning involved in human development are required.

ENG 110 English Composition I

Credits: 3

Hours: 45 Lecture

Prerequisites: None

This course is an introduction to college level writing, offering freshmen students training in the techniques and skills required to write coherent paragraphs and essays, and in the use of library and electronic formats as a source of reference. Students receive instruction on the principles, practice, and skills of argumentation and critical reading and thinking.

ENG 120 English Composition II

Credits: 3

Hours: 45 Lecture

Prerequisites: ENG110

Students will apply and refine their writing skills in various types of writing such as persuasive writing, argumentative writing, comparative writing, expository writing, writing about literature, and creative writing.

ENG 310 Advanced Writing and Research

Credits: 3

Hours: 45 Lecture

Prerequisites: ENG 110, ENG 120

This course is designed to give students an opportunity to learn, develop, and further practice forms of academic writing such as arguments and analyses, and further explore the differences between persuasive and expository writing. The course will also cover research, documentation, and cohesive writing styles, while teaching students to assess sources carefully and ensure results are reliable, accurate, and appropriate for the intended audience.

HSC 240 Principles of Human Nutrition

Credits: 3

Hours: 45 Lecture

Prerequisites: None

This course introduces the student to the fundamentals of nutrition including the micro and macronutrients found in food and how the body processes them. The relationship between diet and health is also discussed. Students will learn principles of planning a balanced diet and how to make healthier food choices.

HUM 102 Humanities

Credits: 3

Hours: 45 Lecture

Prerequisites: ENG 110

This course presents the human story from prehistoric civilizations and cultures through the mid-20th century. The periods and movements covered will include Ancient Empires, the Flowering of Religion, the Medieval world, the Renaissance, Reformation, Enlightenment, Neo-Classicism, and Modernism and the impacts of the Great War. The students will also learn about the differences, interactions, and influences of eastern cultures and civilizations on the Western world.

MAT 110 College Algebra I

Credits: 3

Hours: 45 Lecture

Prerequisites: None

The following topics are included in this course; functions; domain and range of a function; graphs of functions and relations; algebra of functions; composite and inverse functions; linear, quadratic, and rational functions; absolute value and radical functions and equations; exponential and logarithmic properties, functions and equations; systems of equations and inequalities; mathematical modeling; and applications involving the able listed topics.

PSY 110 General Psychology

Credits: 3

Hours: 45 Lecture

Prerequisites: None

This course is a comprehensive survey of the diverse and rapidly expanding field of human psychological research. Emphasis is placed on understanding the dynamics of the human nervous system and how it affects our day-to-day behavior. (3 hrs. lecture)

STA 201 Introduction to Statistics

Credits: 4

Hours: 60 Lecture

Prerequisites: MAT 110

This course introduces the summarizing, tabulating, and analyzing of data using various statistical techniques.

Nursing Core Courses

NUR 120 Fundamentals of Nursing I

Credits: 3

Hours: 45 Lecture

Prerequisites: ANP110, ANP120, PSY110

This course provides the student with a foundation for the nursing profession. The course introduces the history and development of nursing practice, including the standards of nursing practice. The nursing process is emphasized as the nursing care approach with the importance of assessing physiological and psychological needs related to oxygenation, nutrition, elimination, comfort and safety, security, and mobility.

NUR 140 Fundamentals of Nursing II

Credits: 4

Hours: 45 Lecture, 45 Clinical

Prerequisites: ANP110, ANP120, PSY110, NUR120

This course emphasizes the attributes of the role of a professional nurse student and prepares the student to assume the role of the RN. Critical thinking through the nursing process is utilized to apply concepts of adaptation, therapeutic client interactions, communication, teaching, and learning involved in the client's care. The course focuses on management skills, ethical and legal issues, pharmacology, and the nurse's professional role.

NUR 160 Adult Health Assessment

Credits: 3

Hours: 30 Lecture, 30 Lab

Prerequisites: ANP110, ANP120

This course focuses on the assessment phase of the nursing process. Concepts in nursing are introduced with an emphasis on the use of evidence-based practice and the health-wellness continuum. Critical thinking in applying the nursing process is reinforced when evaluating appropriate nursing judgments. The laboratory component is structured to provide clinical application and evaluation of physical assessment techniques.

NUR 181 Pharmacology I

Credits: 4

Hours: 60 Lecture

Prerequisites: ANP110, ANP120, BSC200, CHM120, MAT110

This course presents an introduction to pharmacology in nursing practice. Basic pharmacologic concepts, such as the calculation and safe administration of therapeutic agents, are introduced. The course focuses on major drug classifications and selected prototypes to explore the principles and techniques of safe, effective administration of pharmacological agents, drug interactions, and nursing considerations.

NUR 191	Pharmacology II	
Credits:	5	Hours: 60 Lecture, 30 Lab
Prerequisites:	ANP110, ANP120, BSC200, CHM120, MAT110, NUR181	

As the continuation of Pharmacology I, this course enhances the students' knowledge on pharmacologic principles related to the safe administration of drug agents by nurses to clients of all ages. By the end of the course, students must apply the nursing skills necessary to demonstrate the safe administration of drugs without error to pass the course and progress in the nursing program

NUR 221	Medical Surgical Nursing I	
Credits:	5	Hours: 45 Lecture, 30 Lab, 45 Clinical
Prerequisites:	ANP110, ANP120, BSC200, CHM120, HSC240, MAT110, PSY110, NUR120,	

The course focuses on assessing and fulfilling the patient's biological, psychological, cultural, and spiritual needs. The student learns the importance of building a respectful and trusting relationship with the client as nursing care is delivered. The course introduces concepts of the pathophysiology of the body's major systems and their disease processes, emphasizing health promotion and illness prevention. In applying the nursing process, critical thinking is reinforced in delivering nursing care to clients in different health care settings. The course is structured to provide clinical application and evaluation in medical-surgical nursing skills.

NUR 231	Medical Surgical Nursing II	
Credits:	4	Hours: 45 Lecture, 45 Clinical
Prerequisites:	ANP110, ANP120, BSC200, CHM120, HSC240, MAT110, PSY110, NUR120, NUR140, NUR160, NUR181, NUR191, NUR221	

As a continuation of Medical Surgical I, this course focuses on the nursing care of clients with uncomplicated medical or surgical alterations in health. The mechanisms in the pathophysiology of illnesses and disorders and their prescribed nursing care considerations are emphasized. The assessment and nurse management of the chronically ill client is also presented in this course. The course is structured to provide clinical application and evaluation in medical-surgical nursing skills.

NUR 261	Medical Surgical Nursing III	
Credits:	4	Hours: 45 Lecture, 45 Clinical
Prerequisites:	ANP110, ANP120, BSC200, CHM120, HSC240, MAT110, PSY110, NUR120, NUR140, NUR160, NUR181, NUR191, NUR221, NUR231	

Medical Surgical Nursing III provides learning experiences in caring for clients of all ages and healthcare settings. The course focuses on specific body systems: cardiac, respiratory, musculoskeletal, endocrine, renal, and neurological systems. In applying the nursing process, critical thinking is reinforced in delivering nursing care to clients in stages of the continuum of health. The student will master the ability to assess problems, identify solutions, develop care plans, and evaluate client outcomes. The course is structured to provide clinical application and evaluation in medical-surgical nursing skills.

NUR 241 Maternity and Newborn Nursing

Credits: 5 Hours: 45 Lecture, 30 Lab, 45 Clinical

Prerequisites: ANP110, ANP120, BSC200, CHM120, ENG110, HSC240, MAT110, PSY110
NUR120, NUR140, NUR160, NUR181, NUR191, NUR221, NUR231, NUR261

This course prepares the professional nurse to become a provider to childbearing families in diverse settings. The course covers concepts of the antenatal, intrapartum, postpartum, and neonatal periods. The clients' psychosocial, physiological, and cultural needs through the continuum of care are also presented. In applying the nursing process, critical thinking is reinforced in nursing care to neonates and their families within different settings. The course is structured to provide clinical application and evaluation in maternal and newborn nursing-related skills.

NUR 246 Pediatric Nursing

Credits: 4 Hours: 30 Lecture, 30 Lab, 45 Clinical

Prerequisites: ANP110, ANP120, BSC200, CHM120, ENG110, HSC240, MAT110, PSY110, NUR120, NUR140, NUR160, NUR181, NUR191, NUR221, NUR231, NUR261

This course prepares the professional nurse to become the provider of care to children and their families. The course includes the stages in human growth, psychological development, nutritional, social, and cultural needs from birth to adolescence. Critical thinking in applying the nursing process is reinforced in delivering nursing care to culturally diverse children and families in different environments. Emphasis is made on the nurse's role as a healthcare provider, teacher, manager, and communicator. The course is structured to provide clinical application and evaluation in pediatric-related nursing skills.

NUR 251 Psychiatric Nursing

Credits: 3 Hours: 30 Lecture, 45 Clinical

Prerequisites: ANP110, ANP120, BSC200, CHM120, ENG110, HSC240, MAT110, PSY110, NUR120, NUR140, NUR160, NUR181, NUR191, NUR221, NUR231, NUR261

This course prepares the professional nurse to become a provider of mental health care. The course covers the basic concepts in mental health and therapeutic interventions in acute and chronic disorders across the lifespan. In applying the nursing process, critical thinking is reinforced in delivering mental health nursing care in community-based and mental health settings. The course is structured to provide clinical application and evaluation in mental health-related nursing skills.

NUR 210 Community Health Nursing

Credits: 3 Hours: 30 Lecture, 45 Clinical

Prerequisites: ANP110, ANP120, BSC200, CHM120, ENG110, HSC240, MAT110, PSY110, NUR120, NUR140, NUR160, NUR181, NUR191, NUR221, NUR231, NUR261

This course prepares the professional nurse to become a provider in the community and population settings. The course covers concepts related to community and population health, health resources, environmental risk assessments, communicable diseases, and crisis prevention. In applying the nursing process, critical thinking is reinforced in delivering culturally sensitive nursing care to community aggregates and vulnerable populations. The course is structured to provide clinical application and evaluation in community nursing-related skills.

NUR 280	Professional Nursing Leadership	
Credits:	4	Hours: 30 Lecture, 90 Clinical
Prerequisites:	ANP110, ANP120, BSC200, CHM120, ENG110, HSC240, MAT110, PSY110, NUR120, NUR140, NUR160, NUR181, NUR191, NUR221, NUR231, NUR261 NUR241, NUR246, NUR251	

This course focuses on the transition of the graduating student to the role of the professional nurse. The lectures center on leadership skills, clinical management of clients, legal concepts, ethical behaviors, and responsibilities of the licensed nurse. The clinical experience in the acute care setting will facilitate the student's transition process to the professional nurse. The course emphasizes the application of critical thinking through the nursing process in the delivery of nursing care. Students will practice leadership skills in nursing, professional behaviors, clinical decision-making, engagements in professional and interpersonal relationships, client assessments, implementation of interventions, evaluation of outcomes, teaching, and time management while caring for clients.

NUR 290	NCLEX-RN Readiness		
Credits:	3	Hours:	45 Lecture
Prerequisites:	ANP110, ANP120, BSC200, CHM120, ENG110, HSC240, MAT110, PSY110, NUR120, NUR140, NUR160, NUR181, NUR191, NUR221, NUR231, NUR261, NUR241, NUR246, NUR251, NUR210, NUR280		

This course provides a comprehensive review of nursing theory, test preparation, test-taking strategies, and relaxation tips, with questions and practice exams in preparation for the NCLEX RN test. Students will be required to pass two exit exams to pass the course and complete the program.

NUR 310	Culture in Nursing	
Credits:	3	Hours: 45 Lecture
Prerequisites:	NUR120, NUR140, or enrollment into the RN to BSN program	

This course provides the skills necessary for the professional nurse to provide culturally competent health care. The course focuses on the components of cultural competence, identification and assessment of cultural practices, values, and beliefs of diverse populations, and how this impacts the delivery of care.

NUR 370 Nursing Research

Credits: 3 Hours: 45 Lecture

Prerequisites: NUR120, NUR140, NUR160, NUR181, NUR191, or enrollment into the RN to BSN program

This research course of the nursing program presents the basics of seeking and evaluating nursing information. It presents nursing theories and the opportunity to complete research in literature and databases. The course enforces the process of reviewing, analyzing, and interpreting evidence in research to be applied in nursing practice.

NUR 380 Complementary and Alternative Healthcare

Credits: 3 Hours: 45 Lecture

Prerequisites: NUR120, NUR140, NUR160, NUR181, NUR191, or enrollment into the RN to BSN program

This course presents a holistic view of the health continuum. Holistic aspects of nursing care are provided while immersing themselves in the complementary and alternative healthcare practiced in worldwide populations. The course explores culturally based health promotion and illness prevention practices and the benefits of a holistic approach to providing healthcare through evidence-based research.

NUR 390 Nursing Role and Scope

Credits: 3 Hours: 45 Lecture

Prerequisites: NUR120, NUR140, or enrollment into the RN to BSN program

This course delves into the history, development, and evolution of the nursing profession. Ethical priorities, trends, and legal aspects that impact the professional nurse practice are presented

NUR 400 Nursing Leadership and Management

Credits: 3 Hours: 45 Lecture

Prerequisites: NUR120, NUR140, NUR160, NUR181, NUR191, NUR221, NUR231, NUR261 or enrollment into the RN to BSN program

The course prepares the professional nurse to develop leadership and management skills. An emphasis is made on communication, building interpersonal relationships, management, and agent of change roles of the professional nurse in various settings. The students will apply and evaluate the decision-making process.

NUR 450 Professional Nursing Practicum

Credits: 5

Hours: 45 Lecture, 90 Clinical

Prerequisites: CMP103, COM110, DEV240, ENG120, ENG310, HUM102, STA201, NUR310,
NUR370, NUR380, NUR390, NUR400 or enrollment into the RN to BSN program

This practicum course focuses on the development of advanced leadership and management skills for the professional nurse role. The application of principles in nursing management and leadership theories and styles is emphasized in the course. The practicum introduces the regulatory agencies that impact the delivery of nursing care in health care organizations. Students will learn to collaborate, manage conflict resolution, and effectively communicate with other care team members. Students will also learn about teaching and learning strategies that enhance the leadership and management roles of the professional nurse in various health care settings.

Academic Year Calendar



AY 2026 - 2027 Calendar																											
July '26							August '26							September '26													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
				1	2	3	4						1			1	2	3	4	5							
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12							
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19							
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26							
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30										
							30	31																			
October '26							November '26							December '26													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
					1	2	3	1	2	3	4	5	6	7		1	2	3	4	5							
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12							
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19							
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26							
25	26	27	28	29	30	31	29	30						27	28	29	30	31									
January '27							February '27							March '27													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
					1	2		1	2	3	4	5	6		1	2	3	4	5	6							
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13							
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20							
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27							
24	25	26	27	28	29	30	28	29	30	31				28	29	30	31										
31																											
April '27							May '27							June '27													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
				1	2	3							1		1	2	3	4		5							
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12							
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19							
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26							
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30										
							30	31																			
TERM START DATE							END OF ADD/DROP PERIOD							TERM END DATE													
Semester Breaks (No Classes / College Open)																											
Observed Holidays & Breaks (No Classes / College Closed)																											
July 3, 2026							Independence Day (Obs)							Dec. 21, 2026 - Jan. 1, 2027							Winter Break						
September 7, 2026							Labor Day							January 18, 2027							Martin L. King Day						
November 26, 2026							Thanksgiving							February 15, 2027							President's Day						
November 27, 2026							Day after Thanksgiving							May 31, 2027							Memorial Day						

Estimated Start and End Dates

Associate of Science in Nursing

Start	End
July 27, 2026	December 15, 2028
August 31, 2026	December 15, 2028
October 12, 2026	December 15, 2028
November 16, 2026	May 4, 2029
January 4, 2027	May 4, 2029
February 16, 2027	May 4, 2029
March 29, 2027	August 31, 2029
May 3, 2027	August 31, 2029
June 14, 2027	August 31, 2029

Bachelor of Science in Nursing

Start	End
July 27, 2026	December 21, 2029
August 31, 2026	December 21, 2029
October 12, 2026	May 3, 2030
November 16, 2026	May 3, 2030
January 4, 2027	August 30, 2030
February 16, 2027	August 30, 2030
March 29, 2027	August 30, 2030
May 3, 2027	December 20, 2030
June 14, 2027	December 20, 2030

RN to BSN

Start	End
July 27, 2026	December 17, 2027
August 31, 2026	December 17, 2027
October 12, 2026	April 28, 2028
November 16, 2026	April 28, 2028
January 4, 2027	April 28, 2028
February 16, 2027	August 25, 2028
March 29, 2027	August 25, 2028
May 3, 2027	August 25, 2028
June 14, 2027	December 15, 2028

Add-Drop Deadlines

Add-Drop Deadlines Matrix Based on Start Date

Start	Deadline	Start	Deadline
July 27, 2026	July 30, 2026	February 16, 2027	February 18, 2027
August 31, 2026	September 3, 2026	March 29, 2027	April 1, 2027
October 12, 2026	October 15, 2026	May 3, 2027	May 6, 2027
November 16, 2026	November 19, 2026	June 14, 2027	June 17, 2027
January 4, 2027	January 7, 2027		

Faculty

Name	Degree(s), Conferring Institution	Title	Area(s) of Instruction
Bulit, Alex	Doctorate in Science in Nursing, Chamberlain College of Nursing, FL MS, Nursing, Chamberlain College of Nursing, FL BS, Nursing Aesthetic Medical Dermal Fillers Certification Botulinum Toxin and Dermal Filler Certified FNP-C Autonomous License Advanced Practice Registered Nurse, RN Registered Nurse	Clinical Instructor	Nursing, Sciences
Cabrera, Emir	Ph.D. Philosophy in Chemistry, University of Cadiz, Spain MS, Food Technology, Technological University of Havana, Cuba BS, Chemical Engineering, Technological University of Havana, Cuba BS, Teaching Chemistry, Enrique Jose Varona, Pedagogical University of Havana, Cuba	Adjunct Faculty	General Education
Collado, Juan	EdD, Doctor of Education, Nova Southeastern University, Ft. Lauderdale, FL	Adjunct Faculty	General Education
Duenas, Ana	Doctor in Medicine, Higher Institute of Medical Sciences of Cienfuegos, Cuba MS, Nursing/FNP, University Ana G. Mendez, FL BS, Nursing, Florida International University, FL	Full-Time Faculty	Nursing, Sciences
Fleites, Esther	MS, Education, Nova Southeastern University, Miami, FL BS, Chemistry, Universidad Central de las Villas, Cuba	Adjunct Faculty	General Education
Garbayo, Humberto	Doctor in Medicine, Higher Institute of Medical Sciences of Habana, Cuba MS, Nursing/ARNP, Miami Regional University, Miami Springs, FL AS, Nursing, Carlos J. Finlay, Havana, Cuba	Clinical Instructor	Nursing, Sciences
Garcia, Frank	MS, Nursing, Atlantis University, Miami, FL	Clinical Instructor	Nursing, Sciences
Gonzalez-Perera, Christopher	MS, Nursing/Ed, West Coast University, Miami, FL BS, Nursing, West Coast University, Miami, FL	Director of Nursing/Faculty	Nursing, Sciences
Gonzalez, Yanelis	MS, Nursing, Florida National University, Miami, FL BS, Nursing, Florida National University, Miami, FL Registered Nurse, Cuba Certified Medical Assistant /Phlebotomist.	Clinical Instructor	Nursing, Sciences

Guerrero, Yamirley	FNP, Florida National University, Miami, FL MS, Nursing, Miami Regional University, Miami, FL BS, Psychology, Florida National University, Miami, FL Paramedic, EMT Certification, Emergency Training Institute Firefighter Certification, Miami Dade College Fire Academy Basic Medical Sciences, Caribbean Medical School	Adjunct Faculty	Nursing, Sciences
Legra, Magdeline	Doctor in Medicine, Higher Institute of Medical Sciences of Holguin, Cuba MS, Nursing/FNP, University Ana G. Mendez, FL BS, Nursing, University Ana G. Mendez, FL	Adjunct Faculty	Nursing, Sciences
Martin, Jelshon	Doctor in Medicine, Higher Institute of Medical Sciences of Havana, Cuba MS, Nursing/FNP, Miami Regional University, Miami Springs, FL BS, Nursing, Antigua College International, Miami, FL	Adjunct Faculty	Nursing, Sciences
Napoles, Yunexis	Doctor in Medicine, Higher Institute of Medical Sciences of Camaguey, Cuba MS, Nursing/FNP, Miami Regional University, Miami Springs, FL BS, Nursing, Antigua College International, Miami Lakes, FL	Full-Time Faculty	Nursing, Sciences
Santiuste, Kirenia	DNP, Nursing Practice, Walden University MS, Nursing/APRN/FNP, Nova Southeastern University, Fort Lauderdale, FL BS, Nursing, Nova Southeastern University, Miami, FL AS, Nursing, Excelsior College, Albany, NY PN, Nursing, Mercy Hospital School of Nursing, Miami, FL	Adjunct Faculty	Nursing, Sciences
Somoza, Elizabeth	MS, Mathematics. University of Havana, Cuba MS. Ed-Mathematics, Nova Southern University, Florida	Adjunct Faculty	General Education
Tabraue, Camilo	Doctor in Medicine, Facultad de Ciencias Médicas de Santa Clara, Cuba MS, Nursing/FNP, Miami Regional University, Miami Springs, FL BS, Nursing, Miami Regional University, Miami Springs, FL	Full-Time Faculty	Nursing, Sciences
Torres, Omayra	MS, Nursing/Ed, National University College, Puerto Rico BSN, Nursing, National University College, Bayamon, Puerto Rico AS, Nursing, EDP University, San Sebastian, Puerto Rico	Clinical Instructor	Nursing, Sciences

Staff

Name	Department	Role	Employment Status
Diony R. Antigua, MD, MSN/Ed, MSN/FNP, RN	Administration	Chief Executive Officer	FT
Elba Castanos	Administration	Accountant	FT
Dimelsa Rodriguez	Administration	HR Director & Office Manager	FT
Adriana Valdes	Administration	Office Manager Assistant	FT
Roxana Betancourt, M.Ed., BSN, RN	Academic Affairs	Executive Director of Academic Affairs	FT
Octavio Borges-Delgado, PhD	Academic Affairs	Associate Director of Distance Learning	FT
Christopher Gonzalez, MSN/Ed, BSN, RN	Nursing	Nursing Program Director	FT
Gisele Hernandez	Nursing	Clinical Coordinator	FT
Merari Alcantara	Student Services	Student Services Officer	FT
Yessica Borrego	Registrar	Registrar	FT
Oscar F. Angulo, MBA	Admissions	Admissions Director & Enrollment Manager	FT
Monica Rey	Admissions	Admissions Representative	FT
Barbara Diaz, BSHA	Financial Aid	Financial Aid Director	FT
Idis F. Sobalvarro, BA	Financial Aid	Financial Aid Advisor	FT
Ismaela Martinez	Student Accounts	Student Accounts Representative	FT
Mary Bishop, MLIS, BA	Learning Resource Center	Librarian	FT